

# CRAVEN

COMMUNITY COLLEGE

## Workforce Development



# CAREER CONNECTIONS

UPCOMING CLASSES | FEBRUARY – APRIL 2018

## A NEW YEAR ... A NEW CAREER

If you're thinking of starting a new career path or want to improve your skills with certifications and training, Craven Community College has options for you. Contact us today and discover affordable, short classes that lead to licensure or certification and rewarding careers.

### ► FIND THE PROGRAM THAT'S RIGHT FOR YOU!

- FAA Airframe and Powerplant
- Aviation Sheet Metal
- Welding
- Tools for Advanced Manufacturing
- Lean Six Sigma
- Diving
- Computer Classes
- Notary Public
- ServSafe®
- Electrical
- Phlebotomy
- Teacher Training
- Forklift
- Real Estate
- Veterinary Assistant

See more classes ► [CravenCC.edu/WFD-A-Z](https://CravenCC.edu/WFD-A-Z)

### Online Classes - powered by Ed2Go

Our instructor-facilitated online courses are informative, fun, convenient, and highly interactive. Hundreds of affordable courses to choose from! We offer Microsoft Excel, Spanish, Web Design, Digital Photography, CompTIA A+ Certification Prep, and Grant Writing—just to name a few. Some courses could satisfy CEU credits for your profession.

See all classes ► [ed2go.com/cravence](https://ed2go.com/cravence)

## VETERAN PROGRAMS

### Advanced Manufacturing for Veterans

We prepare active duty military and veterans for careers and connect them with job opportunities in North Carolina.

The 15-day course is a collaboration between Craven Community College, East Carolina University and Duke Energy.

Tuition sponsored by Duke Energy.

Contact ► **Kim Zaccardelli (252) 444-6013** or [zaccardk@cravence.edu](mailto:zaccardk@cravence.edu)



### VA Scholarship Opportunities

Local veterans' groups have funded scholarships! Applicants must provide proof of an honorable discharge from any branch of the military (DD-214).

G.I. Bill Benefits and Scholarships are not just for college transfer classes.

The following Craven CC programs are now eligible for VA Benefits:



- HVAC Training
- Barbering Concepts
- Commercial Truck Driving
- FAA A&P Aviation Maintenance Technician
- Welding-NCCER Certification

## MEDICAL CAREERS

### EMT Basic (Emergency Medical Technician)

Our EMT hybrid program offers a great entry point into an emergency medical services (EMS) career. Along with online assignments and ride time, this 10-week course meets two nights a week to get hands-on training with our ambulance and simulation manikins. The college also offers EMS courses in: AEMT, Paramedic, American Heart Association courses (CPR, ACLS, PALS), online continuing education and more.

**See all EMS classes** ▶ [CravenCC.edu/EMT](https://CravenCC.edu/EMT)

### Pharmacy Tech

Learn the skills to assist pharmacists in retail and medical practices. Preparation for the national PTCB (Pharmacy Technician Certification Board) exam is included in the 145-hour program.

**See all health care classes** ▶ [CravenCC.edu/Medical-Programs](https://CravenCC.edu/Medical-Programs)



### Nurse Aide I

Learn the skills essential to manage patient care under the direction of a licensed nurse. Nurse aide jobs are in high demand, and upon completion, job opportunities at various medical facilities such as hospitals, skilled nursing homes, assisted living facilities, home health agencies and private offices or agencies are available.

**See all health care classes** ▶ [CravenCC.edu/Medical-Programs](https://CravenCC.edu/Medical-Programs)

## EXPANDING HORIZONS

### Barbering Concepts

Barbering Concepts will assist you in becoming a professional Barber-Stylist. Full-time and part-time programs are available and require no prior experience.

**Contact Donell Bryant (252) 638-0161 or [bryantd@cravenc.edu](mailto:bryantd@cravenc.edu)**

### Commercial Truck Driving

Our Truck Driving Training School program provides graduates with an excellent foundation for a truck driving career. Our students are tested thoroughly on the road and through written exams to ensure they possess the necessary skills and knowledge to obtain their Commercial Driver's License (CDL) and safely operate commercial vehicles.

**See class and info session schedules** ▶ [CravenCC.edu/CDL](https://CravenCC.edu/CDL)

### FAA A&P Aviation Maintenance Technician

Federal Aviation Administration Airframe & Powerplant (FAA A&P) provides participants with a review of the FAA learning statement guide for Airmen Certification, along with hands-on practical skills review in preparation for the FAA written, oral, and practical exams. FAA 8610 sign-off is a course pre-requisite.

**More information** ▶ [CravenCC.edu/Aviation-Training](https://CravenCC.edu/Aviation-Training)



**Questions? Call (252) 638-7248**

# CONSTRUCTION TRADES

## Electrical – NCCER Certification

Are you interested in becoming an electrician?

Craven CC provides courses that prepare you for a career in the electrical field with a comprehensive, multi-level curriculum. Electricians must be able to

install electrical systems in structures; install wiring and other electrical components, such as circuit breaker panels, switches, and light fixtures, follow blueprints, the National Electrical Code® and state and local codes.

Across our Level 1-4 courses, students learn electrical wiring operations and receive an introduction to National Electrical Code (NEC), which compiles with DOL time-based standards for apprenticeship. The program includes a National Center for Construction Education and Research (NCCER) certification.

**More information ▶**

**[CravenCC.edu/workforcedevelopment/construction-trades](http://CravenCC.edu/workforcedevelopment/construction-trades)**



## Plumbing – NCCER Certification

Most people are familiar with plumbers who unclog drains or install appliances in homes. Plumbers also install, maintain and repair many pipe systems in commercial, municipal, and manufacturing settings. Level 1-4 classes now ready and Targeted Assistance funds are available.

**Learn more ▶ [CravenCC.edu/plumbing](http://CravenCC.edu/plumbing) or call (252) 638-7248**

## HVAC Training

Study HVAC (Heating, Ventilation and Air Conditioning) operations, maintenance, and troubleshooting of residential and light commercial heating/cooling systems. Participants who successfully complete the programs (HVAC Technology Levels 1 & 2) receive nationally recognized NCCER Certificates.

**Learn more ▶ [CravenCC.edu/hvac](http://CravenCC.edu/hvac) or call (252) 638-7248**



## Welding – NCCER Certification

In Welding Levels 1-4 classes learn: general safety, common hazards, oxy fuel, plasma arc, air carbon arc, base metals, joint design, quality workmanship, codes, SMAW, and electrodes.

The college will provide all resources including textbooks.

Receive nationally recognized NCCER Certificates.

**See class times and info ▶ [CravenCC.edu/Welding-Certification](http://CravenCC.edu/Welding-Certification)**

## NEW FOR 2018! Grant Writing Basics

This workshop emphasizes first-hand practical experience to teach skills on how to apply for grants. Learn how to plan your next project and find funding sources. Learn to navigate the application process from federal and foundation agencies. Be able to identify eligibility, allowable costs and reporting requirements. Obtain knowledge on writing a needs statement, constructing a budget, and developing an action plan.

**See class schedule and more information ▶**

**[CravenCC.edu/workforcedevelopment/workforce-development-schedule/](http://CravenCC.edu/workforcedevelopment/workforce-development-schedule/)**

**See all classes & register @ [CravenCC.edu/WFD](http://CravenCC.edu/WFD)**

## Small Business Center (SBC) at Craven CC



**Got a business idea?  
Want to grow your small business?**

The Small Business Center at Craven CC is your resource for entrepreneur training and counseling.

► [www.CravenCC.edu/sbc](http://www.CravenCC.edu/sbc) • [sbc@cravencc.edu](mailto:sbc@cravencc.edu) • (252) 638-1166

## Career Employment Readiness

Human Resource Development (HRD) classes prepare you for today's job market.

- Résumé, Cover Letters and Technology Awareness - \$70\*
- Gateway to Employment and Careers - \$180\*

*\*NOTE: If you are unemployed, underemployed, working a minimum wage job, laid off, or if you have received a notice of a layoff, you are eligible to take these classes at no cost.*

**More info** ► [CravenCC.edu/Career-Readiness](http://CravenCC.edu/Career-Readiness)

## Take a S.T.E.P. in the Right Direction

- Two-day Job Readiness Bootcamp
- Career Planning and Assessment
- Opportunity to Prosper in YOUR Career

*Fee may be waived for unemployed and underemployed individuals.*

**Call (252) 635-3788 or visit** ► [CravenCC.edu/STEP](http://CravenCC.edu/STEP)



## Basic Skills

**FREE!** Programs to start you on your way to a career or college!

- Adult High School
- GED Program (work from home or on campus)
- English as a Second Language (ESL)

Day or night classes in New Bern and Havelock.

**Call (252) 638-7265 or visit** [CravenCC.edu/BasicSkills](http://CravenCC.edu/BasicSkills)

## Workforce Development Opportunity Scholarship

If you are unemployed or meet certain income criteria, you can apply for our Workforce Development Opportunity Scholarship. If approved, you may receive up to \$180 toward a class that earns a credential. It's just one page to register and one page to apply for funding.

**For details** ► **visit the New Bern or Havelock Workforce Development office or Call (252) 638-7248.**

# DISCOVER, LEARN AND GROW!

The Adult Enrichment Program (AEP) at Craven CC makes learning fun with a diverse array of affordable and engaging courses. There is no homework and no grades ... just the joy of learning. Class offerings are based on community input and held at the Craven Community College campuses in New Bern and Havelock. Fees vary based on class duration and materials.

- Arts
- Crafts
- Music & Language
- Recreation & Wellness
- Kitchen & Cuisine
- Home & Garden
- Enrichment & Special Interest
- Money Matters
- Technical & Devices



Explore upcoming classes ► [CravenCC.edu/AEP](https://CravenCC.edu/AEP)

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800 College Court New Bern, NC 28562

Dated Materials

ECRWSS

POSTAL CUSTOMER

## Two Locations

### New Bern Campus

800 College Ct.  
Brock Administration Building  
Suite 114  
**(252) 638-7248**

### Havelock - Cherry Point Campus

305 Cunningham Blvd.  
Institute of Aeronautical Tech.  
**(252) 444-8204**

### Hours:

Mon.-Thurs. 8 a.m.-5:30 p.m.  
Friday 8 a.m.-2:30 p.m.

*Classes and activities may be scheduled outside office hours.*

[CravenCC.edu/WFD](https://CravenCC.edu/WFD)

[wfdinfo@cravencc.edu](mailto:wfdinfo@cravencc.edu)



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