

CREDIT TERMINALS (STANDALONE) PROCEDURES

Related Board of Trustees Policy: N/A

Approval: August 2012

Revision:

NC Statewide Technology Standards: 020104 and 020108

Purpose: Process for using Standalone Credit Terminals

Financial Services & Purchasing along with the Bursar's Office will be provided with computers that have credit card scanners attached via USB cable.

These computers will not have any type of Internet connectivity or access to GroupWise e-mail. They will be put in a VLAN so they can only reach the Datatel server in order to transfer information. The sole purpose of these machines will be to swipe Credit Card data into E-Commerce. The standalone terminals are the only machines authorized to have credit card readers attached.

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