

ASC Lab

New Bern Campus

(Fall and Spring)

Monday-Thursday 8 am - 8 pm

Friday 8 am - 5 pm

(Summer)

Monday-Thursday 7:30 am - 6 pm

Friday - Closed

Havelock Campus

(Fall and Spring)

Monday-Thursday 8 am - 7 pm

Friday 8 am - 5 pm

(Summer)

Monday-Thursday 7:30 am - 6 pm

Friday - Closed

Fall and Spring testing hours for the New Bern Campus distance education and makeup tests are:

Monday-Thursday 8:30 am -7pm

Friday 8:30 am - 4 pm.

Fall and Spring testing hours for the Havelock Campus distance education and makeup tests are:

Monday-Friday 8:30 am-6:00 pm.

Friday 8:30 am-4:00 pm. Please call

NB (252) 638-7274 or Hv(252)-444-0707.



Referral Forms

Each semester students must have ...

a completed referral submitted by their instructor via email to the ASC before we can provide services to a student.

The ASC client referral form must be completed in full to include a specific statement (s) regarding the students specific need. Referrals are now generated via the ASC Client Referral Form located on the ASC web page. You must request a referral from your instructor in class, through e-mail or by phone.

New Bern Campus

Barker Hall A108

Phone: (252) 638-7274

FAX: (252) 638-7286

Havelock Campus

Redd Building Classroom 130

Phone: (252) 444-0707

FAX: (252) 444-2861



Academic Skills Center

Student Brochure



Services

The Academic Skills Center (ASC) provides academic support to curriculum students who are enrolled in courses at all levels. Our mission is to help students reach their academic, personal, social and economic potential by supporting their intellectual growth, directing them to reach resources and motivating them to become lifelong learners. The ASC staff provides free tutorial services through the Math Lab, Writing Lab, and Computer Lab. In addition, the ASC offers peer tutoring, online tutoring, and a variety of helpful workshops.

Math Lab



The Math Lab is an open lab available to students taking math courses at all levels. Math tutors may not always be available for one-on-one tutoring. However, students who have visited the math lab and wish to work with a tutor one-on-one should contact the Coordinator or Manager of the ASC.

Writing Lab

The Writing Lab is an open lab available to all curriculum students seeking help with writing and research skills. Tutors may not always be available for one-on-one tutoring. However, students who have visited the writing lab and wish to work with a tutor one-on-one should contact the Coordinator or Manager of the ASC.



Computer Lab

The Computer Lab offers students access to word processing, Internet research and e-mail. In addition, the lab provides tutorial service and student orientations.

ASC Help Desk

We can assist you with various issues you might be having with the following platforms:

- 🔗 [Smarthinking](#)
- 🔗 [Gmail](#)
- 🔗 [WebAdvisor](#)
- 🔗 [MyMathLab](#)
- 🔗 [Moodle](#)

Students can drop by the ASC in either NB or HV or call 252-638-7212 or 1-877-982-2233 (Toll Free).

ASC Policies for Student Use

To help us keep the ASC a professional and productive learning environment, please be aware that we enforce the following policies:

- ◆ No Food
- ◆ No Children (Under 16)
- ◆ No Cell Phones (If you must leave your cell phone on, please turn it to vibrate and step outside the lab to take your calls.)

