



**VERIFICATION OF MEETING WITH COLLEGE  
CONTROLLER**

*All active clubs are **required** to present proof of this meeting to the Executive Vice President for Learning and Student Success before your club will be allowed to process any requisition forms*

**NAME OF ORGANIZATION** \_\_\_\_\_

**DATE OF MEETING WITH CONTROLLER** \_\_\_\_\_

**PLEASE SIGN BELOW TO SHOW ATTENDANCE AT  
MEETING:**

**PRESIDENT** \_\_\_\_\_

**TREASURER** \_\_\_\_\_

**ADVISOR** \_\_\_\_\_

**CONTROLLER** \_\_\_\_\_

**Return to:** The Office of Campus Life and Student Engagement  
Student Center 111