

## SECONDARY EMPLOYMENT- BP 2.30

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*Legal Authority: 23 NCAC 2C .0210*

*Approval: April 19, 2011*

*Revision:*

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### **Secondary Employment**

Full-time personnel shall not engage in outside employment that:

- (1) Conflicts with required work hours, workday, or workweek at the College.
- (2) Adversely affects his or her college job performance.
- (3) Might reasonably be considered to conflict with College goals, objectives and institutional resources in the community.

The employee may not use his or her position with the College for personal gain through outside employment. This outside employment shall not bring discredit to the College nor should the name of the College be used to acquire an outside position.

The Board of Trustees shall approve or disapprove any secondary employment of the President.

The President shall approve or disapprove secondary employment of all full-time employees.

All employees are required to report all secondary employment.

[Return to Table of Contents](#)