

CP – 6.6.1

CAMPUS ACCESS

Related Board of Trustees Policy: BP 6.6

OPR: Vice President for Administration

Approval: March 24, 2017

Revision:

CAMPUS ACCESS

This procedure establishes steps to request campus access for the purpose of public communications (also called solicitation) activities consistent with *Board Policy 6.6, Campus Access and Public Expression*.

Groups and individuals can reserve campus space in advance for activities and events. In general, reservations will be accepted if the space is available and not otherwise reserved or scheduled.

Non-Commercial Solicitation

College Groups, Student Groups, Students, and their sponsored Non-College Groups and individuals may conduct non-commercial solicitation without reserving space in outdoor areas of the campus and the common areas identified below, provided the use of which is not otherwise restricted, reserved, or scheduled. Reservation of such areas is recommended to assure availability. A member of the College or Student Group or the student sponsoring the Non-College Group or individual must be present at all times with the participants while conducting the event or activity.

The below common areas are designated for non-reserved use. The President of the College may designate additional areas.

- Student Lounge/Cafeteria, Student Center, Main Campus
- Congleton Courtyard, Main Campus
- Campus Center Lawn, Main Campus
- Student Lounge/Cafeteria, Redd Building, Havelock Campus
- Campus Center Lawn, Havelock Campus

Non-commercial Solicitation for facilities and areas other than the foregoing requires advance reservation. Groups desiring a reservation shall follow *College Procedure 6.6.2, Public Utilization of College Facilities*.

Commercial Solicitation

All Commercial Solicitation requires advance reservation. Groups desiring a reservation shall follow *College Procedure 6.6.2, Public Utilization of College Facilities*.

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