

# CP – 4.5.1

## PRESIDENT’S CABINET

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*Related Board of Trustees Policy: BP 4.5*

*OPR: President*

*Approval: August 16, 2016*

*Revision: September 12, 2017*

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### **PRESIDENT’S CABINET CHARTER**

The President’s Cabinet serves as an advisory and decision-recommending body to the Executive Leadership Team. The Cabinet consists of the College President (who serves as convener), Vice Presidents, Deans, Faculty Council Chair, Executive Directors of Institutional Advancement, Human Resources, and Financial Services, Director of Communications, General Manager of Public Radio East, Executive Assistant to the President (who serves as recorder), two appointed staff members, two appointed faculty members, and the committee chairs (or designees) for each of the following standing committees:

- Crisis Response Team
- Campus Safety
- Center for Teaching & Learning
- Diversity
- Distance Education
- Wellness
- Global Initiatives
- Institutional Effectiveness
- Sustainability & Beautification
- Technology & Business Continuity
- Academic Support

The President’s Cabinet provides support to the President and informs decision-making by the Executive Leadership Team. The Cabinet may assist with matters of operations, planning and budgeting, data analysis, and will serve to enhance communications within the College and community through the various Units, Learning Centers, and Departments. Membership of the standing committee chairs provides a direct link to College leadership and a venue for communicating, informing, and discussing initiatives undertaken in various areas of the College.

The President’s Cabinet meets monthly or as called, and participants are expected to disseminate information from the meetings to their respective areas.

*Standing Agenda:*

President/ELT Update

Standing Committee Updates

Administration Reports

Old/New Business

Announcements

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