



INTERNATIONAL STUDENT ADMISSIONS CHECKLIST

We welcome all students without regard to color, handicap, race, national origin, or gender and provide equal educational opportunities for all. Craven Community College is authorized under Federal law to enroll nonimmigrant students. The application materials listed below are for students wishing to study under an F-1 visa only. *Admission to Craven Community College does not mean that students will be admitted to a major with specific admissions requirements such as Nursing or Physical Therapy Assistant.*

The information that you provide on the CCC *International (F-1) Application for Admission* begins the enrollment process. Please contact us any time if you have questions about your enrollment.

Craven Community College
ATTN: International Admissions
800 College Court
New Bern, NC 28562
Website: www.cravencc.edu
E-mail: internationalstudents@cravencc.edu

Checklist for Enrollment Process

- ┌ **Submit a completed Craven Community College *International (F-1) Application for Admission*** to the address listed above. Your name on the application should match the name on the passport you will use to enter the United States. Be sure to indicate the program of study in which you are interested on the application form. Be sure to sign your application.
- ┌ **Have high school or secondary transcripts and all transcripts from colleges previously attended sent directly to Craven Community College. You may also send them with your application; however they must remain sealed in the original envelope to be considered as official.** An Official transcript is one that has been prepared and sealed by the school; the official transcript cannot be opened by you at any time. All transcripts must be accompanied by an outline or description of that country's educational and grading system. Transcripts not written in English must include a certified translation. If the name that you are currently using is different than the name on each transcript, documentation of a legal name change must be included.

You must request an evaluation of your secondary and post-secondary transcripts by one of the following agencies:

World Education Services
PO Box 5087
Bowling Green Station
New York, NY 10274-5087 USA
(212) 966-6311
Web address: www.wes.org

Educational Credential Evaluators, Inc.
PO Box 514070
Milwaukee, WI 53203-3470 USA
(414) 289-3400
Web address: www.ece.org

The evaluating agency (not the student) must send the evaluation report directly to Craven Community College International Admissions Office. Student copies of transcripts or evaluations will not be accepted.

- ┌ **Submit official total TOEFL Internet-Based Test (iBT) score of 60 with no subscore lower than 14 or TOEFL Paper-Based Test (PBT) score of 500 with no subscore lower than 50.** TOEFL iBT scores are valid for three years from the test date. To submit a TOEFL iBT score, have the score directly reported to Craven Community College (TOEFL code 5148). The score reported can be requested online from ETS at <http://www.ets.org/toefl/ibt/scores/send/>. There is a fee for

the TOEFL test and for the score report. Applicants who score lower than the above scores may be considered for admission on an individual basis using additional criteria.

Applicant must submit a completed **I-134 Affidavit of Support** form, **Certification of Financial Support** and attach **original, official letter(s) from each sponsor's bank.**

- 1) **All sponsors must submit a completed I-134 Affidavit of Support and any documentation required on the form.** Your sponsor must sign the "Oath or Affirmation of Sponsor" on the I-134 Note: In #11, your sponsor must write a clear statement of intention to support you. **For example**, "I intend to provide all educational and living expenses for (applicant's name) for the duration of his or her studies in the U.S. in monthly payments of \$2000."
- 2) An **original, official letter from the sponsor's bank*** in English must include the following:
 - Date account was opened.
 - Current account balance (showing a minimum of \$27,000 in checking or savings)
 - The current exchange rate or U.S. dollar equivalent.
 - The letter must be on bank stationery, signed by a bank official and include all of the requested information. **A photocopy of the sponsor's monthly bank statement may be submitted, but does not qualify to meet this requirement.**
 - If you plan to support yourself (you have no sponsor), submit a letter from your bank with the above information; the bank account must be in your name.
 - If you have a family member or friend who lives in eastern North Carolina and plans to provide you with housing free of charge, that person must submit **Form I-134 Affidavit of Support** with a clear statement of intent to provide room and board free of charge for the duration of status as an F-1 student and the signature must be notarized.
- 3) When complete, submit the Form I-134 Affidavit of Support with the required bank letter and any other financial documentation. **All documents must be submitted together.**

2016-2017 Cost of Attendance (Fall and Spring) in US Dollars

Tuition: (Fall and Spring)	\$ 8,576
Student Activity Fee	\$ 70
Student Support Fee	\$ 228
International Student Fee	\$ 200
Books and supplies	\$ 1,800
Personal Expenses	\$ 3,000
Transportation	\$ 2,500
Room and Board	\$11,448
SEVIS fee:	\$ 200

Tuition and fees are subject to change annually as determined by the North Carolina State Legislature.

Submit the International (F-1) I-20 Application Form with a copy of passport attached.

Report of Medical History (Submitted prior to enrollment)

Proof of Medical Insurance (Submitted at time of registration and required by the Affordable Care Act.)

Once all original required documents have been received and your admissions process is complete, you will be issued an acceptance letter and an I-20 Form which will be mailed to the address noted on your application. **Please note: The SEVIS fee applies to persons applying for F visas and entering the United States for the first time OR for persons applying to change status to F status while inside the U. S. You must complete Form I-901 and pay the SEVIS fee before a visa stamp will be issued to you. The SEVIS fee for nonimmigrant students is US\$200.**