**CRAVEN COMMUNITY COLLEGE CHECKLIST FOR ESTHETICS ADMISSIONS**

My Student ID is _________________

My Username is ________________________________

Before I am ready to register:

__ Online Application: *Needed / Completed*

__ Gainful Employment Form

__ Residency Status: _____ In _____ Out Reason: ________________________________

__ Veteran: Dependent Applied for VA Benefits- Yes / No ________________________________

__ Financial Aid Status: ____________________________________________________________

__ Transcripts:  *High School* ____________________________  *GED/Adult High School* ____________________________  
  ________________________________________________________________________________
  **College/University**_________________________________________________________________

__ Placement Test:  _____ *Needs Reading/Writing*  _____ *Needs Math (NCDAP)*  *Schedule:* ________________________________
  Waived-ACT/SAT/Transcript/AP/Multiple Measures/RISE

__ Orientation:  *Completed Online*  *In Person*  *Scheduled* ________________________________  Waived _____

__ Hold on account:  _____ Yes  _____ No  Reason: ____________________________________________________________________________

Follow-up Notes
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________

__ Admissions Complete ________________________________ Admissions Specialist Signature
  ________________________________ Date
System Log-in Instructions

WebAdvisor

1. Click on WebAdvisor from the Craven Homepage.
2. On the WebAdvisor homepage, click LOGIN.
3. First, need to click on Reset Password on the Bottom Right of Page and Follow Directions.
   a. New Passwords Requirements
      i. Must be a minimum of 14 characters and contain 1 uppercase letter, lowercase letters after, 1 number, and 1 special character. (Every 90 days your password must be change)

   Username: ________________________________________________________
   Password: ________________________________________________________

Moodle

1. Click on Moodle from the Craven Homepage.
2. On the Moodle homepage, click the LOGIN link at the upper right corner of the page.
3. The first time you log in, you’ll be prompted to change your password, if it comes about.
   a. Your new password must be at least 8 characters, 1 uppercase letter, 1 lowercase letter, 1 number, and 1 special character.

   Username: ________________________________________________________
   Password: ________________________________________________________

Gmail

1. Click on Gmail from the Craven Homepage.
2. Click on the Green Login button.
3. The first time you log in, you’ll be prompted to change your password. Your new password must be at least 8 characters.

   Username: ________________________________________________________
   Password: ________________________________________________________

Trouble logging in

For password reset, please call:

Academic Skills Center (252) 638-9306