1. From the WebAdvisor main page, click **Log In** (on the right of the screen)
   - Enter your **User ID**
   - Enter your **Password**

2. Click Students

3. Under "Financial Information", click "Make a Payment"

4. Click "Pay on My Account"

**Note**: If your User ID does not work based on the instructions above, click on What’s my User ID? or refer to the “Frequently Asked Questions” under the WebAdvisor Help link.

If you are still having problems, contact the Help Desk at **252-638-7274 OR 252-638-7268**