



**Scholars in Engineering and Science (SEAS)  
Scholarship Program**

**Application Packet**

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# **Information and Instructions for Application**

## **What is the SEAS Program?**

The goal of Craven Community College's Scholars in Engineering and Science (SEAS) program is to provide scholarships to students who demonstrate academic promise and are interested in pursuing a career in biology, chemistry, physics, mathematics or engineering. The objectives of the program are to:

1. Encourage and inspire our best and brightest students to pursue a degree in a science, technology, engineering, or mathematics (STEM) field.
2. Foster a vibrant student learning community that allows students to achieve their maximum potential and pursue additional educational opportunities.
3. Provide student support services to improve student engagement, learning, persistence and success.
4. Develop articulation agreements to allow seamless student transfers to four year institutions.

## **Why should you be a SEAS Recipient?**

As a SEAS recipient, you will:

- Be among a cohort of students recognized for excellence in academic coursework.
- Be eligible to receive a scholarship of up to \$3500 per year that will pay for your books, fees and tuition. The actual amount of scholarship will depend on your estimated family contribution as determined by your Free Application for Federal Student Aid (FAFSA). This scholarship is renewable for a second year with satisfactory academic performance and program participation.
- Have the opportunity to participate in a seminar series designed to expose you to a variety of STEM initiatives and careers.
- Receive focused advising from an expert in a STEM field.
- Be taught how to seek and apply for internships/jobs, how to write a cover letter and resume, as well as tips for successfully interviewing with potential employers.
- Have the opportunity to participate in undergraduate research.
- Be eligible to apply for travel money, which would allow you to attend a state or regional scientific conference.

## **What is expected of SEAS Recipients?**

Scholars must:

- Intend to graduate from Craven Community College (CCC) or complete satisfactory progress in the Associate in Science or Associate in Engineering degree plan.
- Be enrolled with a minimum of 8 credit hours each semester.
- Plan to transfer to a four-year college or university upon completion of an Associate in Science or Associate in Engineering degree at Craven Community College.
- Maintain a minimum overall grade point average (GPA) of 2.7.
- Participate in student recruitment and outreach projects.
- Meet with your faculty advisor at least twice per semester.
- Participate in a one-hour seminar course each week.
- Meet with your SEAS mentor at least two times each semester.
- Attend the SEAS Kick-Off event and End of Semester Wrap-up each semester.

## Who is eligible for a SEAS Scholarship?

Applicants must:

- Complete the Free Application for Federal Student Aid (FAFSA) to determine financial need as set forth in the scholarship guidelines.
- Either be enrolled at CCC or complete the CCC admission process.
- Have no more than 12 transferable credit hours in the Associate of Science or Associate in Engineering degree program (preferred).
- Have a cumulative GPA of 2.7 or higher.
- Declare a major in one of the STEM disciplines.
- Be a U.S. Citizen.

## How do I apply for a SEAS Scholarship?

To apply for this scholarship you should submit **ALL** of the following:

- The attached application form completed in full.
- Two letters of recommendation (at least one letter should come from a science or math instructor/teacher).
- Proof of U.S. citizenship. Submit a copy of your birth certificate, passport, or naturalization certificate.
- A copy of your most recent transcript(s) (unofficial copy is acceptable).
- A copy of your Financial Aid Confirmation page (including your Estimated Family Contribution (EFC) number).

Send your application form and **ALL** required attachments to:

Craven Community College  
ATTN: Jessica Cofield  
800 College Court  
New Bern, NC 28562

Or applications can be hand delivered to the Business Information Technology Bldg. (BIT) room 102 on the New Bern campus of Craven Community College.

**Visit the Craven Community College SEAS Program web page for the application deadline!**

<http://cravencc.edu/academics/scholars-in-engineering-and-science/>

If you have any further questions please contact:

Jessica Cofield                    [cofieldj@cravencc.edu](mailto:cofieldj@cravencc.edu)

252-633-2157 or

Dr. Bill Fortney                 [wbfortne@ncsu.edu](mailto:wbfortne@ncsu.edu)

252-444-2171 or

Katrina Bishop                 [bishopk@cravencc.edu](mailto:bishopk@cravencc.edu)

252-672-7513

# National Science Foundation Scholars in Engineering and Science (SEAS) Application



## Part I Personal and Contact Information

1. Full name \_\_\_\_\_  
(last) (first) (middle)

2. CCC ID number \_\_\_\_\_ 3. Date of birth \_\_\_\_\_

4. Gender male  female

5. Are you a U.S. citizen? Yes  No

6. Permanent Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Current address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Phone number (home) \_\_\_\_\_  
(cell) \_\_\_\_\_

9. Email address \_\_\_\_\_  
Student email address \_\_\_\_\_

10. Are you a first generation college student? Yes  No

11. Have you served in the military? Yes  No

**Part II**

**Educational Information**

12. Did you graduate from high school? Yes  No

13. Do you have a GED? Yes  No

14. Name/location of school where you completed high school or GED.  
\_\_\_\_\_

15. Are you currently a student at Craven Community College? Yes  No

16. What is your declared major at Craven Community College? \_\_\_\_\_

**Part III**

**Extracurricular Activities**

17. List any volunteer activities, organizations or clubs, and/or any offices you have held.

18. Are you currently employed? Yes  No

19. List the names of two individuals whom you have asked to write a letter of recommendation on your behalf. These should be people familiar with your academic performance and career goals. At least one of your recommendations should come from a science or mathematics instructor/teacher. Remember to provide the two individuals with instruction forms for the letter of recommendation (see attached).

Reference #1 \_\_\_\_\_  
(name) (title)

Reference #2 \_\_\_\_\_  
(name) (title)

**Part IV**  
**Supplemental Information**

20. Please prepare an essay (typed, 500 words or less) addressing why you should be selected as a Scholar in Engineering and Science. Describe your career goal(s) and the reason(s) for choosing this career. Attach the essay to this form.

I certify that the information in this application is complete and correct to the best of my knowledge. I authorize the SEAS Scholarship Committee to review my academic file at the high school and/or college(s) that I have attended.

Signature\_\_\_\_\_ Date\_\_\_\_\_

## SEAS Program Agreement Form

I understand that I am being offered an opportunity to become a Scholar in Science and Engineering at Craven Community College. I recognize that participation in this program, if chosen, is an honor that I have earned through excellence in academics and leadership.

I understand that if I am selected as a SEAS recipient, I will be eligible for certain benefits, which include but are not limited to:

- Being among a cohort of students recognized for excellence in academic coursework.
- Receiving a scholarship to help defray the costs of my education.
- Participating in a series of workshops and activities in science, technology, engineering, and mathematics, which are designed to reinforce the education I receive in the classroom and to help prepare me for a future career in these academic areas.
- Receiving focused advising from an expert in a STEM field.
- Receiving the opportunity to participate in undergraduate research.
- Being eligible to apply for travel money that will allow me to attend a state or regional scientific conference.

I understand that there are certain responsibilities associated with being a SEAS recipient and maintaining eligibility for a scholarship. They are as follows:

- Intent to graduate from Craven Community College (CCC) or complete satisfactory progress in the Associate in Science or Associate in Engineering degree plan.
- Plan to transfer to a four-year college or university upon completion of an Associate in Science or Associate in Engineering degree at Craven Community College.
- Maintain a minimum overall GPA of 2.7.
- Participate in student recruitment and outreach projects.
- Have at least two meetings with my faculty advisor per semester.
- Attend a one-hour seminar course each week.
- Meet with my SEAS mentor at least two times each semester.
- Attend a minimum of two college campus visits (2<sup>nd</sup> year only).
- Turn in all paperwork and forms by designated due dates.
- Attend the SEAS Kick-Off event at the start of each semester.

My signature below indicates that I have read, understood, and agree to the terms above.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print name \_\_\_\_\_



## Instructions for Letters of Recommendation

Name of Applicant \_\_\_\_\_

The student named above is applying to the Scholars in Engineering and Science (SEAS) program at Craven Community College. This program is designed to increase numbers of graduates in the fields of science, technology, engineering, and mathematics. The SEAS scholarship program is an academic excellence program that offers mentoring, educational and financial support opportunities and requires participation in a special workshop series designed to optimize academic and professional performance. Students are eligible to receive financial support in the form of a scholarship.

Please evaluate the SEAS scholarship applicant named above on the basis of preparation for the pursuit of an Associate of Science degree. Begin by identifying your relationship with the applicant and how long you have known the applicant. Feel free to provide any examples that demonstrate the applicant's enthusiasm, desire, and motivation to pursue a career in science and mathematics.

You may:

- Provide the letter to the student in a sealed envelope for inclusion with his/her application packet
- Email the letter directly to [cofieldj@cravencc.edu](mailto:cofieldj@cravencc.edu)
- Or mail the letter to

Craven Community College  
ATTN: Jessica Cofield  
800 College Court  
New Bern, NC 28562

If you have any further questions, please contact:

Jessica Cofield  
Dr. Bill Fortney  
Katrina Bishop

[cofieldj@cravencc.edu](mailto:cofieldj@cravencc.edu)  
[wbfortne@ncsu.edu](mailto:wbfortne@ncsu.edu)  
[bishopk@cravencc.edu](mailto:bishopk@cravencc.edu)

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