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**2022-2023  
Unusual Enrollment History**

The Department of Education has determined, based on your 2022-2023 FAFSA, that you have an unusual enrollment history while receiving Federal Student Aid. An unusual enrollment history is defined as having attended (while receiving Federal Student Aid) multiple institutions during the review period of: 2021-2022, 2020-2021, 2019-2020, and 2018-2019. Before processing your federal aid request, Craven Community College is required to review your enrollment history and determine whether or not you are earning academic credit and successfully completing your classes. If, upon review of your academic records it is determined that you did not earn academic credit at one or more of your previously attended institutions, you will need to complete step #3 of this form. In this circumstance, our office is unable to award federal Title IV funding until we have received an explanation of your circumstances during the semester(s) in which you did not earn credit.

**Step 1:**

Submit all **official** transcripts to Craven Community College and have the transcripts evaluated prior to proceeding with the next step.

**Step 2:**

- ☐ I received academic credit from all the institutions that I attended during the past four award years (2021-2022, 2020-2021, 2019-2020, and 2018-2019) as confirmed by my official transcripts. (No further action needed)
- ☐ I did not receive any academic credits from one or all institutions that I attended during the past four award years (2021-2022, 2020-2021, 2019-2020, and 2018-2019). Proceed to step three.

**Step 3:**

If you failed to earn any academic credit at any or all of the institutions attended, **please submit a typed and signed statement** explaining why you failed to earn academic credit.

Check box below to confirm that you have read and understand the requirements within this form.

- ☐ *Failure to submit supporting documentation as to why you failed to complete any academic credit, will result in the denial of your financial aid.*

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Students' ID

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date