

WORKFORCE DEVELOPMENT



CRAVEN

COMMUNITY COLLEGE



SHARPEN SKILLS FOR TODAY'S WORKFORCE

Craven Community College (Craven CC) understands that every student has different interests. If you're thinking of starting a new career path or want to improve your skills with certifications and training, Craven CC's Workforce Development (WFD) department has hundreds of options for you. Our short, affordable classes provide quality training at a fraction of the cost of comparable training programs.

WFD programs are designed to fit everyone's schedule. Most are offered year-round and may be held during weekdays, nights, or weekends. Our programs provide courses to gain, refresh, or improve the occupational skills and knowledge of individuals at all levels of labor and management, offer services to small businesses, and meet the training needs of new and expanding industries. Successful completion can lead to licensure or certification, setting you on the path to a rewarding career.





AVIATION

The sky's the limit when it comes to your career goals. Help your career take flight with one of our aviation programs, offered exclusively on the Havelock campus. Through our Institute of Aeronautical Technology, discover how to join the expansive field of aviation with programs that include:

- Aviation Sheet Metal Fabrication •
- FAA Airframe & Powerplant Certification

HEALTH CERTIFICATE PROGRAMS

Quickly prepare for a job in a growing, high-demand healthcare profession.

- Cardio & EKG Technician • Central Sterile Processing Technician • Nurse Aide I & II • Pharmacy Technician • Phlebotomy Technician • Physical Therapy Technician • Veterinary Assistant

PUBLIC SAFETY

Craven CC offers several certification and training programs for those interested in preserving the welfare of the community and keeping its population safe.

- Emergency Medical Services • Fire and Rescue • Law Enforcement

BUSINESS & PROFESSIONAL DEVELOPMENT

No matter which job pathway you choose, professional development is integral for a successful career. Workforce Development has specific certification and training programs designed to help you expand your chosen field.

- Accounting • Employee Development • Grant Writing • Lean Six Sigma • Nonprofit Management • Notary Public • Real Estate

HUMAN RESOURCE DEVELOPMENT

These classes prepare you for today's changing job market and improve your chances of successfully obtaining employment.

- Basic Computer Skills (including Microsoft Office) • Economic Literacy • Job Readiness Boot Camp • Resumes/Cover Letters • Technology Awareness

TRANSPORTATION

Our transportation-related programs can get you on your way to working on cars or driving an 18-wheeler across the country.

- Automotive • Commercial Driver License • Diesel Systems & Engines Technology • Small Engine Repair

CONSTRUCTION & SKILLED TRADES

Construction and other skilled trades are always in high demand. Whether you're tinkering in the garage or obtaining career training, one of our skilled trades programs may be for you.

- Code Enforcement • Carpentry/Construction • Electrical • HVAC • Masonry • Plumbing • Solar Photovoltaic Technology • Veteran Transition & Preparatory Training • Welding

SAFETY & INDUSTRIAL TRAINING

From basic worksite safety to advanced handling of site-specific tools and equipment, our safety and industrial training programs teach workers and supervisors to keep themselves and their work environment safe from everyday hazards.

- Basic Motorcycle Safety • Commercial Cleaning • Electrical Safety • Environmental Safety • Forklift Operation • Hazardous Waste Training • Manufacturing Pathways • OSHA Construction & Industry Standards

HOSPITALITY & PERSONAL CARE SERVICES

Our personal care services programs will train you in occupations that provide services related to physical care and appearance, hospitality, and adhering to safety standards in the food industry.

- Barbering • Bartending • Homebrewing • Hospitality • ServSafe® Food Safety Management



Welding

VOLT CENTER

Get plugged into new career opportunities with workforce development training. Established through a collaboration between Craven CC and supporting partners, the Volt Center is centrally located in downtown New Bern, making it a convenient training hub for Craven CC students and citizens across Eastern North Carolina. The Volt Center provides hands-on training and helps students develop and sharpen the skills needed to succeed in a multitude of trade careers. The following classes are currently being offered at the Volt Center:

Bartending • Carpentry • Diesel Technology • Electrical • Forklift Operation • Hospitality • HVAC • Manufacturing Pathways • Masonry • Plumbing • Small Engine Repair • Solar Technology Training • Welding • and more

SCHOLARSHIP OPPORTUNITIES

Craven CC recognizes that beginning or continuing your education can sometimes require financial assistance. We are happy to help you in handling this challenge and making the most out of your college education. If you are unemployed or meet certain income criteria, you may be eligible for a scholarship to help cover the cost of Workforce Development classes. Some programs are eligible for VA benefits, and scholarships are available for qualifying veterans.

4 EASY WAYS TO START NOW



CALL US
(252) 638-7200



CLICK US
CravenCC.edu



WRITE US
advise@cravencc.edu



VISIT US
NEW BERN CAMPUS
HAVELOCK CAMPUS
VOLT CENTER



Automotive



Bartending



Forklift Operation



Solar Tech

LET'S GET TO WORK!

ONLINE LEARNING

Powered by Ed2Go, Craven CC offers hundreds of affordable instructor-facilitated online courses. These non-degree courses are informative, fun, convenient, highly interactive, and may satisfy CEU requirements for your profession.

Creating Webpages • Foreign Language • Grant Writing • Mastering Public Speaking • Microsoft Excel & PowerPoint • Photoshop • Programming (C#, C++, Java, and more) • QuickBooks

COLLEGE & CAREER READINESS

The College & Career Readiness program provides assistance for adults in improving literacy skills and obtaining the knowledge and skills needed for employment and self-sufficiency, as well as educational skills necessary for parents to become full partners in the educational development of their children.

Adult High School Diploma • Family Literacy • High School Equivalency • Transitions Academy • English as a Second Language

SMALL BUSINESS CENTER

The Small Business Center at Craven CC offers entrepreneurial education through informative workshops and training by qualified professionals.

Workshops - prepare aspiring entrepreneurs for business ownership and help current business owners sharpen their focus

Roundtable - informal discussion group of local small business owners that serves as an information and support resource

Advising - confidential, one-on-one, personalized advising to help small business owners address challenges and opportunities

Resource Center - provides free computer and internet access and a variety of small business resources, including software, multimedia tools, and government resources

College & Career Readiness/Family Literacy Program



Barbering

CONNECT WITH US



CRAVEN
COMMUNITY COLLEGE

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