

EVALUATION OF THE PRESIDENT

Legal Authority: NCGS 115D-20(1); 1C SBCCC 300.2

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The Board shall conduct an annual evaluation of the President during the spring semester of each year. The results of the evaluation shall be shared with the President during a closed session meeting of the Trustees, if a closed session is permitted under law.

Methodology and Instrumentality. The Board shall evaluate the performance of the President using an evaluation instrument and methodology proposed by the Presidential Evaluation Committee in consultation with the President, but the evaluation shall, at a minimum, include the following categories:

1. General Administration;
2. Relationships, including:
 - Internal relationships with faculty, staff, students, and trustees, and
 - External relationships with business and industry, the media, governmental bodies, and the general public;
3. Personal attributes;
4. Personnel administration;
5. Fiscal and facilities administration;
6. Academic administration;
7. Review of performance against stated goals.

Reporting Requirements. Prior to June 30th of each year, the Board shall, in writing, notify the State Board of Community Colleges of the following:

1. The time period for which the President was evaluated and the date the evaluation was completed;
2. Description of the methodology used for the evaluation;
3. Certification that the evaluation included a written assessment of the President's performance in each of the categories identified above;

4. Certification that the full Board received a copy and discussed the evaluation results and the results were discussed with the President;
5. Certification that the full Board received a copy of and reviewed the President's contract. The Board shall note in the Board meeting minutes that they have reviewed the contract;
6. A listing of Board members in attendance at the meeting when the President's evaluation was conducted, and;
7. Certification that appropriate action, as defined by the Board, has been taken if the President's performance is less than satisfactory in any of the categories identified above.

Presidential Evaluation Committee Responsibilities. The committee chair shall coordinate the President's evaluation process, working cooperatively with the President and the Board Chair.