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## MEETING AGENDA

**APRIL 18, 2023**

**5:30 pm – Ward Boardroom  
New Bern Campus**

- |       |   |                              |
|-------|---|------------------------------|
| I.    | Call to Order   | <i>Whit Whitley, Chair</i>   |
| II.   | Administrative Items  |                              |
|       | (1) Roll Call   | <i>Ray Staats, Secretary</i> |
|       | (2) Agenda Review and Adoption ( <i>motion</i> )  | <i>Whit Whitley</i>          |
|       | (3) Conflict of Interest Declaration  | <i>Whit Whitley</i>          |
|       | (4) Public Comment  | <i>Whit Whitley</i>          |
| III.  | Consent Agenda ( <i>motion</i> )  | <i>Whit Whitley</i>          |
|       | (1) Approve Board of Trustees Meeting Minutes (March 21, 2023)  |                              |
| IV.   | Workforce Development   | <i>Gery Boucher, VP</i>      |
|       | (1) Spring WFD Update   |                              |
|       | (2) WFD Accountability/Credibility Class Visitation Report ( <i>motion</i> )<br>(Fall, Spring, Summer 2022) |                              |
| V.    | Facilities 5-Year Plan ( <i>info</i> )  | <i>Jim Millard, VP</i>       |
| VI.   | County Budget Proposal FY 2023-24 ( <i>motion</i> )   | <i>Ray Staats</i>            |
| VII.  | Old Business  | <i>Whit Whitley</i>          |
| VIII. | New Business  | <i>Whit Whitley</i>          |
|       | (1) Accreditation letter CoAEMSP  | <i>Gery Boucher</i>          |
| IX.   | Reports   |                              |
|       | (1) President   | <i>Ray Staats</i>            |
|       | (2) Chair   | <i>Whit Whitley</i>          |
|       | (3) Attorney  | <i>Jamie Norment</i>         |
|       | (4) Student Trustee   | <i>Hannah Benischek</i>      |
|       | (5) Foundation Board President  | <i>Anne Schout</i>           |
| X.    | Closed Session  | <i>Whit Whitley</i>          |
|       | (1) Legal counsel regarding <i>Arnold Et al. v. Tradewind Flight Services</i>                               |                              |

*Et al.* {G.S. 143-318-11(a)(3)}  
(2) Personnel Matter {G.S. 143-318.11(a)(6)}

XI. Adjournment

*Whit Whitley*

**CRAVEN COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
ROLL CALL**

**April 18, 2023**

Dr. Jim Davis

Ms. Pam Holder

Ms. E.T. Mitchell

Ms. Allison Morris

Ms. Jennifer O'Neill

Dr. Ervin Patrick

Ms. Sandra Phelps

Mr. Kevin Roberts

Mr. Bill Taylor

Mr. Tabari Wallace

Mr. Whit Whitley

Mr. Augustus Willis

**Agenda Review/Conflict of Interest Declarations**

Each member of this board of trustees is reminded of their obligations and duties under the State Government Ethics Act. Trustees must continually monitor, evaluate, and manage their personal, financial, and professional affairs to ensure the absence of conflicts of interest or even appearance of conflicts of interest. Does any member of this board know of an actual conflict of interest which exists with regard to any matter coming before this board?

CRAVEN COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
MEETING MINUTES  
MARCH 21, 2023

The Craven Community College Board of Trustees met on Tuesday, March 21, 2023 in the Ward Boardroom with Board Chair Whit Whitley presiding. The meeting was called to order at 6:00 pm.

Roll Call

President Raymond Staats called the roll.

Voting members present were: Dr. Jim Davis, Ms. Pam Holder, Ms. Jennifer O'Neill, Dr. Ervin Patrick, Ms. Sandra Phelps, Mr. Bill Taylor, and Mr. Whit Whitley

Voting members absent were: Ms. E.T. Mitchell, Ms. Allison Morris, Mr. Kevin Roberts, Mr. Tabari Wallace, and Mr. Gus Willis

Others present were: Dr. Raymond Staats, College President and Board Secretary; Mr. Michael Parrish, Attorney, Ward and Smith; Dr. Gery Boucher, Vice President for Students; Mr. Jim Millard, Vice President for Administration; and Ms. Amber Smith, Executive Assistant to the President and Board of Trustees

Board Chair Whitley declared a quorum present for the meeting and welcomed everyone to the March board meeting.

Agenda Review and Adoption

Board Chair Whitley reviewed the agenda (attached). Trustee Patrick motioned to accept the agenda as presented; Trustee Taylor seconded the motion and the motion was unanimously approved.

Conflict of Interest Declaration

Board Chair Whitley read the conflict-of-interest statement. Members noted no conflicts.

Craven Community College  
Board of Trustees Meeting Minutes  
March 21, 2023  
Page Two

#### Public Comment

Board Chair Whitley called for public comment and none was expressed.

#### Consent Agenda

Trustee Patrick motioned to accept the minutes (attached) of the February 21, 2023 meeting as presented; Trustee O'Neill seconded the motion and the motion was unanimously approved.

#### Student Services Update

*Spring Enrollment:* For informational purposes, Vice President Gery Boucher shared the spring enrollment report (attached).

*Student Services Report:* Vice President Boucher highlighted updates in Admissions, Grants, and Outreach (attached). He also shared recent Campus Life activities.

#### Old Business

*Approve Revised Board Policy:* President Staats reviewed BP 2.7, Overtime, Compensatory Time, & Flex-Time, (attached) which had been presented in February for review, for approval. Trustee Holder motioned to approve the revised board policy as presented; Trustee Patrick seconded the motion and the motion was unanimously approved.

#### New Business

*Assign Board of Trustees Self-Evaluation:* Executive Assistant Smith highlighted the timeline for completion of the evaluation and distributed the evaluation packages. Board Chair Whitley announced that results will be discussed at the annual Board Retreat in June 2023.

*Approve Student Fee Chart for FY 2023-24:* Vice President Jim Millard shared the fee chart noting the revisions in red (attached). Dr. Staats highlighted the decrease in Aviation Management and Career Pilot program flight fees based on the decrease of required flight hours. Trustee Patrick motioned to approve the fee chart as presented; Trustee O'Neill seconded the motion and the motion was unanimously approved.

*Approve Termination of Mechanical Engineering A40320:* President Staats explained that the A40320 Mechanical Engineering program had been terminated in 2015 but neither the North Carolina Community College System office nor the College could locate the associated documents showing program termination. Therefore, the documents have been

reaccomplished for terminating the A40320 program. Trustee Taylor motioned to approve program termination; Trustee Phelps seconded the motion and the motion passed unanimously.

*Approve Termination of Electrical Engineering A40180:* President Staats explained that the A40180 Electrical Engineering program had been terminated due to low enrollment during the past several years. The curriculum is very similar to the Electronics Engineering program which retains a higher enrollment. Trustee Davis motioned to terminate the program; Trustee Patrick seconded the motion and the motion passed unanimously.

#### Reports

*President's Update:* President Staats updated the Board on the following:

- Strategic Plan 2023-2028 brochure has been printed and distributed.
- CFA Recipients; Susan Moffat-Thomas, Trader Construction, Jerry Simmons
- Corporate Training Center Advance Study
  - First meeting with JKF Architects representatives on 3-14-2023. Proceeding with planning. Initial construction estimate is \$6.8M for 11K square foot facility; SCIF allocation will fund \$5.7M of project.
- Legislative
  - Governor's proposed budget requests Community College employees receive substantial salary increases in response to inflationary effects.
  - Senate and House agreed on a biennial spending target last week—very good sign for timely budget
  - Public Safety Training Center line-item request for \$16M submitted to legislative delegation
- Founder's Day Ball is Friday at Copper Ridge—6:30 pm
- NCACCT Legislative Law Seminar—Mar 29-31 in Raleigh

*Chair:* No report.

*Attorney:* Attorney Michael Parrish stated there are no current substantive legal issues to report.

Craven Community College  
Board of Trustees Meeting Minutes  
March 21, 2023  
Page Four

Adjournment

With no further business to be presented, Board Chair Whitley adjourned the meeting at 6:45 pm and thanked everyone for their participation.

Respectfully submitted:



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Robert E. Whitley, Jr., Chair  
April 18, 2023



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Raymond W. Staats, Secretary  
April 18, 2023



# WORKFORCE DEVELOPMENT REPORT

April 2023





# Workforce Development Report

## *Updates – Volt Center*

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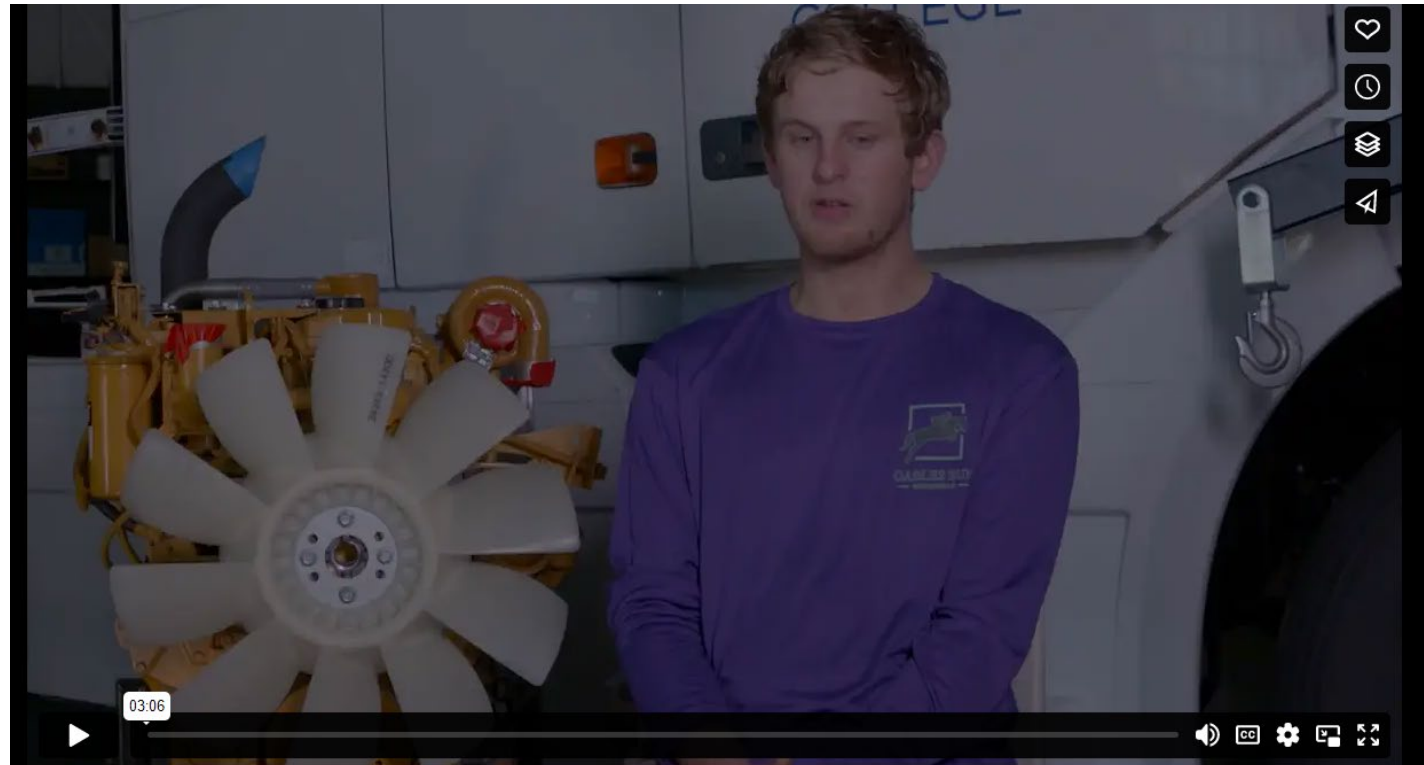
- **Construction Training, Building Careers- Pilot Program**
  - Partnership with NC Community College & Carolinas Association of General Contractors (CAGC)
  - 8 week academy – Summer 2023
  - 15 – 20 students
  - Funded \$35,000 to support pilot program
- **STEPS4GROWTH- Renewable Energy Training- Wind Energy**
  - NC A&T partnership
  - 8 week training – Summer 2023
  - 8 – 10 students

# Workforce Development Report

## *Updates – Volt Center*

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- **Volt Center - A Success Story!**
  - Juvenile Crime Prevention Council Student



# Workforce Development Report

## Updates

- **Barbershop Renovation**

- Renovation in progress
- 65.5% complete as of March 8<sup>th</sup>
- Completion date – April 19<sup>th</sup>



# Workforce Development Report

## *Updates*

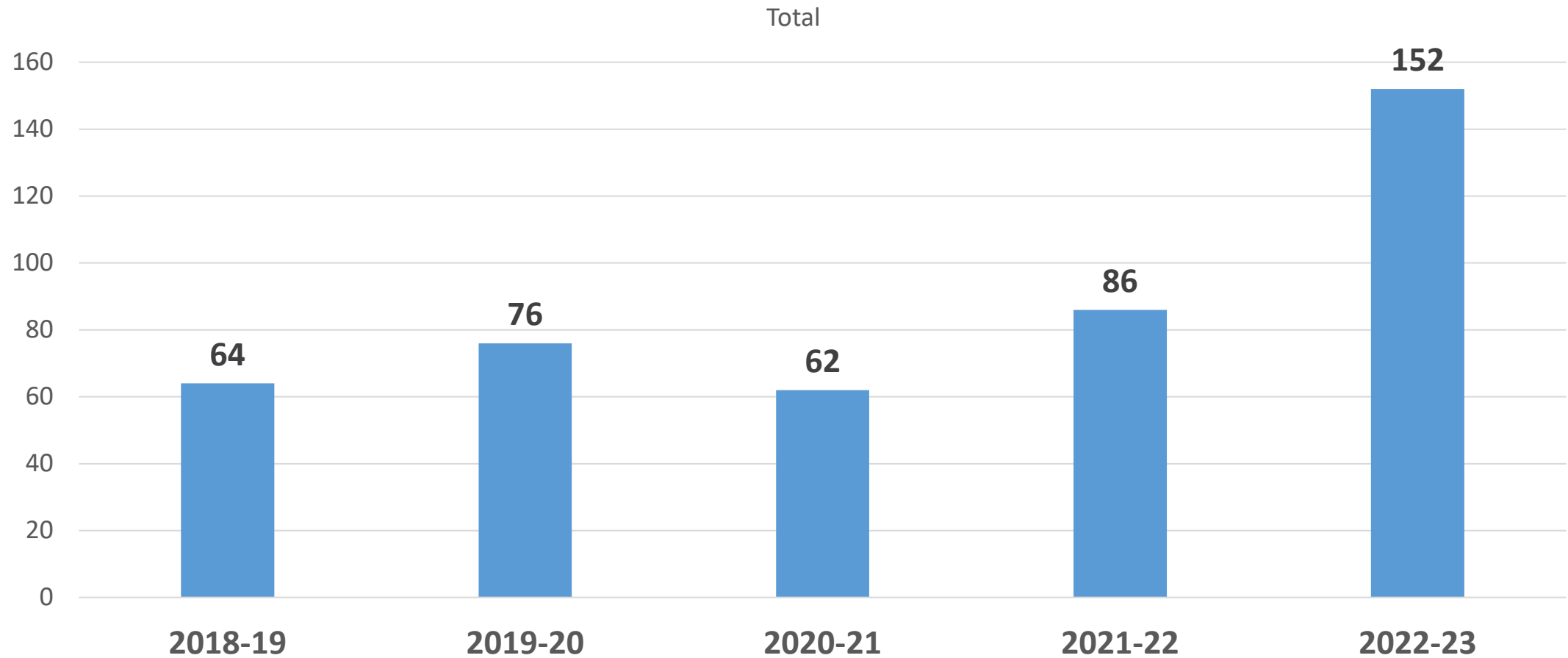
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- **College and Career Readiness (CCR)**

- Craven County Jail Partnership
  - 20 students enrolled since last semester; the majority ready for official high school equivalency exams
- Workplace Literacy for English language learners
  - Dradura
  - Bosch



# College and Career Readiness FTE 5-Year Trend



*Data Source: Dean, WFD 3/22/2023, 2023 is estimated; final numbers available after June 30, 2023*



# Workforce Development Report

## *Updates*

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- **Craven-Pamlico Re-Entry**
  - **April – Re-Entry Month**
    - Re-Entry and it's Opportunities - A Discussion – April 13<sup>th</sup>
      - Naumann Community Room 11:30am – 1:30pm
    - Resource Fair – April 20<sup>th</sup>
      - Religious Community Services 11:00am – 2:00pm
    - Re-Entry Celebration Banquet – April 27<sup>th</sup>
      - Pamlico Community College, Delmar Center 5:00pm – 7:00pm

# Workforce Development Report

## Updates

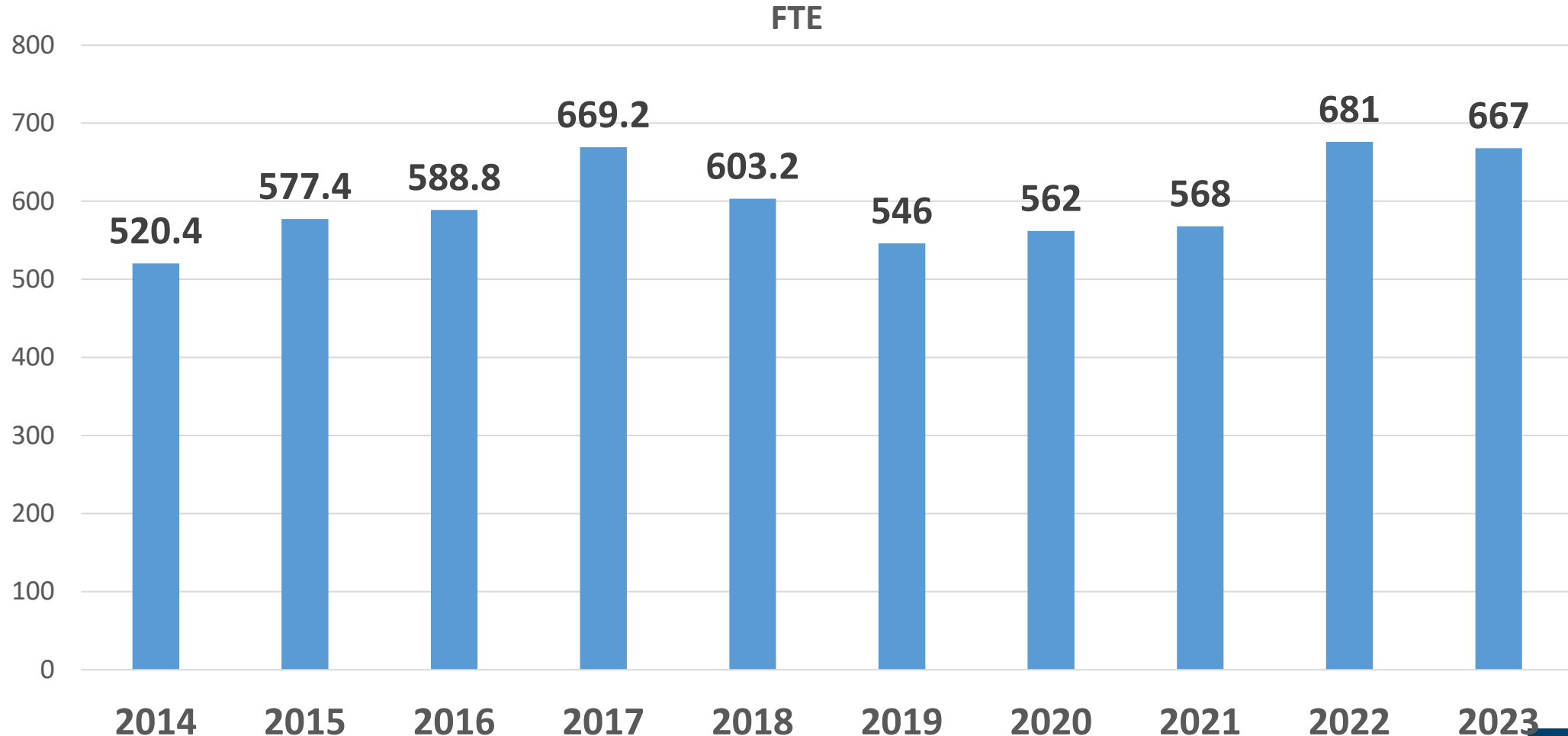
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- Fire Academy
  - First class graduated August 2022 – 14 students
  - Next class begins April 2023 – 13 enrolled
- Paramedic/EMS Program
  - Seeking CoAEMSP Accreditation
  - Letter of Study Review (LSSR) March 2023 – Accepted
  - Virtual site visit – April 5<sup>th</sup>



# Workforce Development Report

## FTE 10-Year Trend



Data Source: Dean, WFD, 3/22/2023, 2023 is estimated, final 2023 numbers will be available late May 2023





# WORKFORCE DEVELOPMENT REPORT

APRIL 2023



*Craven County's First Choice for  
Teaching and Learning*

CravenCC.edu | 252-638-7200





800 College Court, New Bern, NC 28562  
252-638-7248

305 Cunningham Blvd., Havelock, NC 28532  
252-444-6005

www.cravencc.edu

March 30, 2023

To: Gery Boucher, Vice President for Students

Re: Accountability/Credibility Policy Report for **Spring 2022**

### Workforce Continuing Education Class Visitation Plan Report

In accordance with Craven Community College’s Class Visitation Plan, fifty (50) percent of all off-campus and distance education classes which meet more than 12 hours (excluding self-supporting and community service classes) will be visited each semester by the instructor’s supervisor or a designated representative approved in writing by the senior continuing education administrator. **Twenty-five (25) percent of all on-campus classes** meeting the above criteria will also be visited and documented each semester. In addition, the senior continuing education administrator or designee will visit a ten (10) percent sample of randomly selected off-campus and distance education classes.

Find listed below the summary for **Spring 2022** of class visits made to classes under the responsibility of the Vice President for Students:

Classes meeting <u>off campus</u> criteria	50			
Number visited by supervisor	39	Percentage: 78%	Target: 50%	<b>*Met</b>
Number visited by Senior Admin	19	Percentage: 38%	Target: 10%	<b>*Met</b>
Classes meeting <u>on campus</u> criteria	120			
Number visited by supervisor	92	Percentage: 77%	Target: 25%	<b>*Met</b>

Submitted by:

Margaret Chance  
Workforce Development Compliance Manager

cc Amber Smith , Executive Assistant to the President & Board of Trustees  
Robin Matthews, Dean of Workforce Development





800 College Court, New Bern, NC 28562  
252-638-7248

305 Cunningham Blvd., Havelock, NC 28532  
252-444-6005

www.cravencc.edu

March 30, 2023

To: Gery Boucher, Vice President for Students

Re: Accountability/Credibility Policy Report for **Summer 2022**

### Workforce Continuing Education Class Visitation Plan Report

In accordance with Craven Community College’s Class Visitation Plan, fifty (50) percent of all off-campus and distance education classes which meet more than 12 hours (excluding self-supporting and community service classes) will be visited each semester by the instructor’s supervisor or a designated representative approved in writing by the senior continuing education administrator. Twenty-five (25) percent of all on-campus classes meeting the above criteria will also be visited and documented each semester. In addition, the senior continuing education administrator or designee will visit a ten (10) percent sample of randomly selected off-campus and distance education classes.

Find listed below the summary for **Summer 2022** of class visits made to classes under the responsibility of the Vice President for Students:

Classes meeting <u>off campus</u> criteria	40			
Number visited by supervisor	30	Percentage: 75%	Target: 50%	<b>*Met</b>
Number visited by Senior Admin	15	Percentage: 38%	Target: 10%	<b>*Met</b>
 Classes meeting <u>on campus</u> criteria	 70			
Number visited by supervisor	52	Percentage: 74%	Target: 25%	<b>*Met</b>

Submitted by:

Margaret Chance  
Workforce Development Compliance Manager

cc Amber Smith , Executive Assistant to the President & Board of Trustees  
Robin Matthews, Dean of Workforce Development



800 College Court, New Bern, NC 28562  
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305 Cunningham Blvd., Havelock, NC 28532  
252-444-6005

www.cravencc.edu

March 30, 2023

To: Gery Boucher, Vice President for Students

Re: Accountability/Credibility Policy Report for **Fall 2022**

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### Workforce Continuing Education Class Visitation Plan Report

In accordance with Craven Community College’s Class Visitation Plan, fifty (50) percent of all off-campus and distance education classes which meet more than 12 hours (excluding self-supporting and community service classes) will be visited each semester by the instructor’s supervisor or a designated representative approved in writing by the senior continuing education administrator. Twenty-five (25) percent of all on-campus classes meeting the above criteria will also be visited and documented each semester. In addition, the senior continuing education administrator or designee will visit a ten (10) percent sample of randomly selected off-campus and distance education classes.

Find listed below the summary for **Fall 2022** of class visits made to classes under the responsibility of the Vice President for Students:

Classes meeting <u>off campus</u> criteria	58			
Number visited by supervisor	42	Percentage: 72%	Target: 50%	<b>*Met</b>
Number visited by Senior Admin	22	Percentage: 38%	Target: 10%	<b>*Met</b>
Classes meeting <u>on campus</u> criteria	136			
Number visited by supervisor	107	Percentage: 79%	Target: 25%	<b>*Met</b>

Submitted by:

Margaret Chance  
Workforce Development Compliance Manager

cc Amber Smith , Executive Assistant to the President & Board of Trustees  
Robin Matthews, Dean of Workforce Development

**Craven Community College  
Capital Requests 2024-2028**

County Fiscal Year	Facilities Needs	Requested Amount	
<b>2024</b>			
	Parking Lot/Road Repairs (NB-8, NB-12, H-8, H-9)	\$	25,300
	Roofing Repairs	\$	22,700
	BIT Refurbishments (First Floor Classrooms/Offices/Hallways/Restrooms)	\$	150,000
	Brock Elevator Upgrades	\$	230,000
	Heat & Air - Upgrade Global Controllers from AX to N4 (NB-BIT, Bosch)	\$	35,000
	Heat & Air - Upgrade Global Controllers from AX to N4 (H-IAT, Redd, Library)	\$	37,000
	<b>Total</b>	<b>\$</b>	<b>500,000</b>
<b>2025</b>			
	BIT Chiller (140 ton)	\$	235,000
	Roofing Repairs	\$	25,000
	Volt Center Refurbishments (Garage/Classrooms/Offices)	\$	10,000
	Bosch Refurbishments	\$	100,000
	Underground Utilities Maintenance (Year 1)	\$	130,000
	<b>Total</b>	<b>\$</b>	<b>500,000</b>
<b>2026</b>			
	Ward Chiller	\$	175,000
	Library Refurbishments (H)	\$	35,000
	Bender Refurbishments (Offices/Painting)	\$	35,000
	Brock Refurbishments (Second Floor Offices)	\$	30,000
	Underground Utilities Maintenance (Year 2)	\$	125,000
	Parking Lot/Road Repairs	\$	50,000
	Roofing Repairs	\$	50,000
	<b>Total</b>	<b>\$</b>	<b>500,000</b>
<b>2027</b>			
	Roofing Repairs	\$	50,000
	Parking Lot/Road Repairs	\$	50,000
	Barker Elevator Upgrades	\$	200,000
	LED Lighting Update (NB-BIT)	\$	50,000
	LED Lighting Update (H-Redd)	\$	20,000
	Bosch Chiller	\$	130,000
	<b>Total</b>	<b>\$</b>	<b>500,000</b>
<b>2028</b>			
	Roofing Repairs	\$	45,000
	Parking Lot/Road Repairs	\$	50,000
	Barker Air Handler (#1 & #3)	\$	200,000
	Kelso Machine Shop Flooring (Epoxy)	\$	90,000
	Brock Refurbishments (First Floor)	\$	60,000
	Orringer Referbishments (Offices/Classrooms)	\$	55,000
	<b>Total</b>	<b>\$</b>	<b>500,000</b>

Note: Items may change depending on program needs and funding, such as grants.

# Craven County Budget Request – FY24

**Proposed**

## Operating Allocation

•	FY23 Baseline Allocation		\$ 4,304,125
•	FY24 Personnel Request	(raise, retirement, health insurance, personnel)	+ \$ 206,416
•	FY24 Operating Request	(utilities, insurance & telecom, Inform & CyberSec)	+ \$ 33,088
•	FY24 Volt Center Expansion	(Heavy Equip Facility, Bus. Incubator)	+ \$ -----
	<b>TOTAL</b>		<b>\$ 4,543,629</b>

## Capital Allocation

•	FY15 Baseline Allocation		\$ 500,000
	<b>TOTAL</b>		<b>\$ 500,000</b>

## TOTAL FY24 REQUEST

**\$ 5,043,629**

(+ \$239K; 4.99%)

April 6, 2023

Raymond Staats, PhD, President  
Craven Community College  
EMT Paramedic Program  
800 College Court  
New Bern, NC 28560

**LETTER OF REVIEW**

Re: Program Number 600996

Dear President Staats:

After assessment of the information in the Letter of Review Self Study Report (LSSR) including all other pertinent information, it is the determination of the CoAEMSP that the program has demonstrated satisfactory core information of the *Standards and Guidelines for the Accreditation of Educational Programs in the Emergency Medical Services Professions* of the Commission on Accreditation of Allied Health Education Programs (CAAHEP). Accordingly, the Chair and Executive Director of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP), have authorized issuing this Letter of Review (LoR), effective as of the above date, for the Paramedic educational program sponsored by Craven Community College.

Letter of Review is NOT a CAAHEP accreditation status, it is a status granted by the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP) signifying that a program seeking initial accreditation has demonstrated sufficient compliance with the CAAHEP accreditation *Standards*; however, it is NOT a guarantee of eventual accreditation.

Under the authority of this LoR, the Paramedic program graduates will meet the eligibility requirement of the National Registry of Emergency Medical Technicians (NREMT) Paramedic certification examination related to “successfully completed a CAAHEP-accredited (or one that has a Letter of Review) Paramedic program.” All other NREMT requirements for admission to the Paramedic examination must be met by the individual.

In addition to maintaining on-going compliance with the CAAHEP Standards, the program must meet all administrative requirements specified in Appendix A of the CAAHEP *Standards and Guidelines*. One of those requirements is to “file all reports in a timely manner...in accordance with CoAEMSP policy” (CAAHEP Appendix A.3.f).

**The date on which the next class will be admitted and the on-time graduation date for that class must be reported to CoAEMSP within fourteen (14) calendar days of receipt of this LoR.** On-time graduation date refers to the date on which students would complete all the required courses of the program (i.e., all didactic, laboratory, clinical, and field internship) in the normal allotted time in the sequence published by the program.

A subsequent step in the “becoming accredited” process will be to prepare the Initial-accreditation Self Study Report (ISSR) and submit it to the CoAEMSP within 180 days following the graduation of the first



class of students admitted after the date of this LoR (i.e. within 180 days following the on-time graduation date reported to CoAEMSP).

Additionally, the Office of EMS (OEMS) in your state will be notified and kept apprised of the LoR status that your program holds. Any changes to the LoR status of your program, including suspension, revocation, or issues of non-compliance, will be communicated to your State OEMS as well as the NREMT. You **MUST** comply with all rules and regulations in your state to maintain your program in good standing as well as those with NREMT. The LoR status of your program will be posted in “real time” to the CAAHEP website for review and verification by prospective students, OEMS officials, NREMT, and the public.

The program director should contact the NREMT to complete the required documentation to have the program’s official sponsor name listed on the NREMT website for students wishing to take the NREMT Paramedic examination.

The CoAEMSP has a specific policy and wording that a program must use to publish its CoAEMSP Letter of Review Status ([Policy I.B.2.a](#)). Please review all CoAEMSP policies posted on our website at <https://coaemsp.org/policies-procedures>.

CoAEMSP commends you and your colleagues for your commitment to quality Paramedic education, as demonstrated by your participation in CAAHEP programmatic accreditation. Please do not hesitate to contact me if you have questions. **Email the date of the next entering class and on-time graduation date to: [lynn@coaemsp.org](mailto:lynn@coaemsp.org) within 14 calendar days of receipt of this letter.**

Sincerely,



George W. Hatch, Jr., EdD, LP, EMT-P  
Executive Director

cc: Robin Matthews, MBA, Dean  
Jane Sobotor, BS, EMPT, LPN, Program Director  
Lori Burns, RN, MSN, CoAEMSP Chair  
CAAHEP  
NREMT  
NC State EMS Director  
NC State EMS Training Coordinator



**Student Government Association**  
**Board of Trustees Report 04/18/2023**

**Executive Board**

President: Hannah Benischek

Treasurer: Alanna Lisewski

Vice President: Jaiden Howry

Parliamentarian: N/A

Secretary: Brandon Bartlett

Public Information Officer: N/A

**Campus Life Activities and Events**

**Past Events**

- Thursday, February 23, Black History Month program
- Thursday, March 9, Malpass Brothers Benefit concert
- Tuesday, March 14, SGA Focus Group
  - We had board games and 100 free Chick-fil-A sandwiches
  - Over 80 people attended
  - Promoted joining SGA Executive Board for Academic year 2023-2024
- Friday, March 24, Founders' Day Ball, 135 students and staff attended the event
- Tuesday, March 28, East Carolina University Free Application Day
- Friday, March 31- Sunday, April 2, National Student Government Association Spring Conference in Durham, NC
- Thursday, April 6, American Red Cross Blood Drive and Nursing Health Fair

**Upcoming events**

- Friday, April 21, New Bern Campus Earth Day Cleanup in partnership with the City of New Bern
- Saturday, April 22, participating in the New Bern Autism 5k
- Tuesday, April 25, Craven CC Foundation Fabric Awards
- Thursday, May 11, Graduation Rehearsal, and a Job Fair for Graduates
  - 20 employers have confirmed their attendance
- Friday, May 12, Graduation, 9:00 am



### Board of Directors

Jacqueline B. Atkinson  
Carol Becton  
Martin Cieszko  
Dr. James B. Congleton, III  
Charles T. Dudley  
Brenda George  
Dr. Dwight Grady  
John O. Haroldson  
Tyler Harris  
*Vice President/President Elect*  
Dr. Virginia Johnson  
Carole B. Kemp  
Lee E. Knott  
Linda MacDonald,  
*Emeritus*  
Ashley Martin-Irizarry  
W. David McFadyen, Jr.,  
*Past President*  
Dr. Bettina Meekins  
Jim Millard, *Treasurer*  
Hannah Mitchell  
Stephen Nuckolls, *Emeritus*  
The Honorable Beverly E. Perdue  
Marjorie Russell  
Anne C. Schout, *President*  
Karen Segal  
Dr. Raymond Staats,  
*Craven CC President*  
Linster Strayhorn, III  
Amy P. Wang  
Craig A. Warren  
Charles Wethington, *Secretary*  
Whit Whitley,  
*Chair, Craven CC Trustees*  
Dr. Kenneth Wilkins

### Foundation Staff

Charles Wethington,  
*Executive Director*  
Jennifer Baer,  
*Director, Lifetime Learning Center*  
Christina Bowman,  
*Foundation Assistant Director*  
M Fernanda Marinkovic,  
*Accounting Assistant*

April 2023

The Craven CC Foundation's 13<sup>th</sup> Annual Community Fabric Awards (CFA) scheduled for one week from today on Tuesday April 25<sup>th</sup> from noon to 1:30 PM at the New Bern Riverfront Convention Center. Ward & Smith, P.A. and CarolinaEast Health Systems are Co-Presenting Sponsors for this year's event. We are excited with the recipients of this year's awards. Susan Moffit-Thomas for Individual Leadership, Trader Construction, Carl Huddle for Business Leadership and Jerry Simmons for Leadership in Education. We hope that you plan to join us for this exciting event.

Our annual campaigns continue to do well. To date (April 3, 2023), the Campus Campaign has raised \$46,303 compared to \$39,026 through the end of April last year. The Community Campaign has raised \$70,666 compared to \$85,044 through the end of April last year. This is a decrease of \$14,377 and could be attributed to donations being recategorized to "Other" based on endowment creations and the timing of gifts. The combined total raised to date from these campaigns are \$116,969. The "Other" category (grants, endowments and misc. gifts) is currently at \$311,141 an increase of \$16,597 through the end of April last year. The Profit and Loss Statement for the Foundation shows through the end of the second quarter, a net income of \$142,439 (final third quarter numbers are not currently available). This includes a combination of both Operating and Nonoperating Revenues and Expenses.

There is no update on scholarship information based on the timing of this report. Third quarter reports are currently being compiled and should be available in the coming weeks.

[www.CravenCC.edu](http://www.CravenCC.edu)

800 College Court  
New Bern, NC 28562  
Telephone: 252-638-7351

a non-profit organization  
Federal Tax ID # 59-1718436

Finally, the Lifetime Learning Center (LLC) continues with a robust schedule of travel events, both domestic and international; as well as local events. To date the participation in LLC events is up 43% over the previous year. The Carolina Ballet at Orringer Auditorium in collaboration with the Atlantic Dance Theatre in February was very well attended. The Malpass Brothers benefit concert at the Grover C. Fields Performing Arts Center was very successful, netting \$5,000. With the increase in participation, the gross income of the LLC has increased from \$79,247 last year (end of April) to \$148,055 this year (as of April 3, 2023). This is an increase of \$68,808.

I look forward to seeing each of you at the CFA on April, 25<sup>th</sup>.

Sincerely,

A handwritten signature in blue ink that reads "Anne Schout". The signature is written in a cursive, flowing style.

Anne Schout, President  
Craven CC Foundation Board of Directors