

FAMILY RELOCATION TUITION

Related Board of Trustees Policy: BP 3.9

OPR: Vice President for Development

Approved: August 6, 2024

Previous Edition: January 17, 2017

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The Board of Trustees authorizes the College President to charge resident tuition rates to nonresident students who are members of families that were transferred to North Carolina by businesses, industries, or civilian families transferred by the military, for employment. Before these nonresident students can enroll at the resident tuition rate, the following steps must be completed:

- The student will submit an online admission application at www.cravenc.edu/apply. If students apply through College Foundation of North Carolina (CFNC), the system will direct them to the NC Residency Determination Service (RDS) application. Students can access NC Residency directly by visiting www.ncresidency.org.
- Once students complete the RDS application, they will receive a Residency Certification Number (RCN) and RDS will inform them of their residency status immediately.
- If the student's tuition rate is determined to be out-of-state, the student will provide the following documentation to the Office of Admissions:
 - A letter from the employer on corporate letterhead, addressed to the College, attesting that the employee, through whom the student claims this benefit, relocated to this state for employment with that business, industry, or military establishment.

Eligible students shall be granted this benefit on a first-come, first-served basis. Board Policy 3.9 limits the number of students eligible under this procedure, for any given academic year, to one percent (1%) of the College's average number of all nonresident students (during the previous academic year) as calculated by the North Carolina Community College System.

The President of the College has designated the Associate Vice President for Students as the final approval for student residence and tuition determinations.

The required documentation will be maintained in Student Services, and will be scanned in the student permanent record.