



MEETING AGENDA

OCTOBER 15, 2024

**5:30 pm – Ward Boardroom
New Bern Campus**

- | | | |
|-------|---|------------------------------|
| I. | Call to Order | <i>Ervin Patrick, Chair</i> |
| II. | Administrative Items | |
| | (1) Roll Call | <i>Ray Staats, Secretary</i> |
| | (2) Agenda Review and Adoption (<i>motion</i>) | <i>Ervin Patrick</i> |
| | (3) Conflict of Interest Declaration | <i>Ervin Patrick</i> |
| | (4) Public Comment | <i>Ervin Patrick</i> |
| III. | Consent Agenda (<i>motion</i>) | <i>Ervin Patrick</i> |
| | (1) Approve Board of Trustees Meeting Minutes (September 17, 2024) | |
| IV. | Fall Enrollment Report (<i>info</i>) | <i>Gery Boucher, VP</i> |
| V. | Student Services Update (<i>info</i>) | <i>Gery Boucher</i> |
| VI. | Old Business | <i>Ervin Patrick</i> |
| | (1) Approve BP 3.12 Sexual & Other Unlawful Harassment (Title IX) (<i>motion</i>) | <i>Ray Staats</i> |
| VII. | New Business | <i>Ervin Patrick</i> |
| | (1) Approve Revised Student Fee Chart for FY 2024-25 (<i>motion</i>) | <i>Jim Millard, VP</i> |
| | (2) Resolution Naming Taylor Hall (<i>motion</i>) | <i>Ray Staats</i> |
| VIII. | Reports | |
| | (1) President | <i>Ray Staats</i> |
| | (2) Chair | <i>Ervin Patrick</i> |
| | (3) Attorney | <i>Jamie Norment</i> |
| | (4) Foundation Board President | <i>Tyler Harris</i> |
| IX. | Adjournment | <i>Ervin Patrick</i> |

**CRAVEN COMMUNITY COLLEGE
BOARD OF TRUSTEES
ROLL CALL**

October 15, 2024

Mr. Steve Cella

Dr. Jim Davis

Ms. Pam Holder

Mr. Chip Hughes

Ms. E.T. Mitchell

Ms. Jennifer O'Neill

Dr. Ervin Patrick

Ms. Sandra Phelps

Mr. Kevin Roberts

Mr. Tabari Wallace

Mr. Whit Whitley

Mr. Augustus Willis

Agenda Review/Conflict of Interest Declarations

Each member of this board of trustees is reminded of their obligations and duties under the State Government Ethics Act. Trustees must continually monitor, evaluate, and manage their personal, financial, and professional affairs to ensure the absence of conflicts of interest or even appearance of conflicts of interest.

Does any member of this board know of an actual conflict of interest which exists with regard to any matter coming before this board?

CRAVEN COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING MINUTES
SEPTEMBER 17, 2024

The Craven Community College Board of Trustees met on Tuesday, September 17, 2024 in the Brock Administration Building, Ward Boardroom with Board Chair Dr. Ervin Patrick presiding. The meeting was called to order at 5:30 pm.

Roll Call

President Raymond Staats called the roll.

Voting members present were: Mr. Steve Cella, Dr. Jim Davis, Ms. Pam Holder, Mr. Chip Hughes, Ms. E.T. Mitchell, Ms. Jennifer O'Neill, Dr. Ervin Patrick, Ms. Sandra Phelps, Mr. Tabari Wallace, Mr. Whit Whitley and Mr. Gus Willis.

Voting members absent were: Mr. Kevin Roberts

Ex-Officio members present were: Ms. Ashley Stoerrle, Student Trustee and Mr. Tyler Harris, Foundation Board President.

Others present were: Dr. Raymond Staats, College President and Board Secretary; Mr. Jamie Norment, Attorney, Ward and Smith; Dr. Kathleen Gallman, Vice President for Instruction; Dr. Gery Boucher, Vice President for Development; Mr. Jim Millard, Vice President for Administration; and Ms. Amber Smith, Executive Assistant to the President and Board of Trustees.

Board Chair Patrick declared a quorum present and welcomed everyone to the September board meeting.

Reappointment and Oath of Office

The North Carolina House of Representatives reappointed Sandra Phelps to complete Bill Taylor's term from July 17, 2024 to June 30, 2026. The oath of office was administered to Trustee Phelps by Executive Assistant Smith.

Craven Community College
Board of Trustees Meeting Minutes
September 17, 2024
Page Two

Agenda Review and Adoption

Board Chair Patrick reviewed the revised agenda (attached). Trustee Mitchell motioned to accept the revised agenda as presented; Trustee Wallace seconded the motion and the motion was unanimously approved.

Conflict of Interest Declaration

Board Chair Patrick read the conflict-of-interest statement. Members noted no conflicts.

Public Comment

Board Chair Patrick called for public comment and none was expressed.

Consent Agenda

Trustee Holder motioned to accept the minutes (attached) of the August 20, 2024 meeting as presented; Trustee Davis seconded the motion, and the motion was unanimously approved.

WFD Update

VP Gery Boucher highlighted Workforce Development updates, including outreach events, tours of the Volt Center, new programs, and grants (attached). He also reviewed Workforce Developments' five-year enrollment and FTE trends.

Strategic Plan 2023-2028 Update

Goal 3 Progress Report: President Staats highlighted progress on Goal 3: College Environment (attached).

Old Business

None.

New Business

Annual Security Report: VP Jim Millard presented the annual security report for informational purposes (attached). The annual security report will be posted to the college website as required by the Jeanne Clery Disclosure of Campus Security Police and Campus Crime Statistics Act.

Approve 2-1 FY 2024-2025 Budget: VP Millard reviewed the budget, highlighting the funds for the completion of the Corporate Training Center and carry forward amounts. Trustee Mitchell motioned to approve the budget; Trustee Whitley seconded the motion, and the motion was unanimously approved.

Receive BP 3.12, Sexual & Other Unlawful Harassment (Title IX): President Staats reviewed the changes made to the policy as directed by the Department of Education. The revised policy will be presented for approval at the October meeting.

Receive NIMS Accreditation Letter: VP Kathleen Gallman reviewed the NIMS Accreditation letter that was received for the national accreditation of the College's Computer-Integrated Machining Technology Program, effective July 19, 2024 through July 18, 2029. NIMS identifies itself as the nation's only accrediting organization for industry trades.

Reports

President: President Staats updated the Board on several topics:

- Follett has acknowledged that their contract will conclude with the College in December.
- ELT, the Deans and faculty will meet with BibliU tomorrow to understand how they will manage the bookstore.
- The New Bern City Manager has indicated that City approval is not required to rename the Trades Building at the Volt Center, in honor of Trustee Taylor.
- The NCACCT conference offered a dynamic speaker from the Richmond Fed who spoke about the current statistical data that is affecting colleges
- NC Rural Economics Summit: Will be giving a panel presentation with Dr. Hunt, Lenoir CC President, on community college aerospace education initiatives on October 1st.

Chair: No report.

Attorney: No report.

Craven Community College
Board of Trustees Meeting Minutes
September 17, 2024
Page Four

Student Trustee: New SGA President, Ashley Stoerrle, presented her report (attached.)

Foundation Board President, Tyler Harris, handed out campaign envelopes to everyone and highlighted the importance of giving to the Foundation and the benefit to students.


Adjournment

With no further business to be presented, Board Chair Patrick adjourned the meeting at 6:35 pm and thanked everyone for participating.

Respectfully submitted:



Ervin D. Patrick, Chair
October 15, 2024



Raymond W. Staats, Secretary
October 15, 2024

FALL ENROLLMENT AND STUDENT SERVICES

Fall 2024



Enrollment Update

	Fall Curriculum		Summer Non-Curriculum	
	Head Count	FTE	Head Count	FTE
2024	3,088	1125.84	1,123	137.95
2023	2,806	1032.22	1,249	157.17
% Change	10.0%	9.1%	-10.1%	-12.2%

Fall 2024 Enrollment as of 9/26/2024

Source: Executive Director, Office of Institutional Effectiveness

Admissions

Communication Management Relationship System (CRM)

- Element 451
 - Intuitive user interface
 - Excellent website integration
 - Significant chatbot/AI features

Outreach

- National Night Out – Union Park, New Bern – August 6
- National Night Out – Walter B. Jones Park, Havelock - October 1
- Manufacturing Day – all Craven County High Schools – October 1
- New Bern High School Career Day – October 22

Advising and Counseling

“Let’s Talk Series”

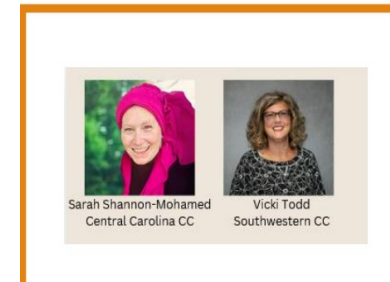
- September 18, 2024 – Mental Health and Community Resource
- November 13, 2024 – Unity and Tolerance within our community

Advising Leadership Academy - NCCCS

- Amanda Adamakis, Academic Advisor selected - 2024-2025 cohort

New Student Orientation (Fall)

- New Bern session (day) – 80 attendees
- New Bern session (night) – 35 attendees
- Havelock session – 67 attendees



Grants

International Paper Grant - \$5,000

- Approval received September 17, 2024
- Grant funds to stock Panther Pantry
- Assist students who face food insecurity



Underserved Grant

- Educational and Team Building
 - Tryon Palace – July 2024
 - Open Mic – September 9
 - ECU ropes course – October 25
 - Beary the Hatchet – November 15

Campus Life

Student Government Association

- Student Government Association (SGA) leaders -2024-2025
 - Ashley Stoerrle – President
 - Daunte Pugh – Vice President
 - Ania Fields – Senator
 - Bryan Rivera – Senator
 - Rasheem Henderson - Senator
 - Erica Smith – Public Information Officer
 - Jasmine Than – Secretary
 - Joseph Webster - Parliamentarian

Campus Life

Panther Fest

- September 5, 2024

9/11 Tribute

- New Bern and Havelock Campuses

Constitution Day Event

- September 17, 2024

Hispanic Heritage Event

- October 1, 2024



Veterans Affairs

A Salute to Our Veterans

- Vietnam Veterans of America - Chapter 886
- July 29, 2024

Field of Flags – Union Point Park

- Vietnam Veterans of America
- Craven CC Veterans Affairs
 - November 11, 2024

Student Veterans Association President

- Logan Previglina
- Selected for SVA Leadership Institute in Washington, DC





Student Services Report

October 2024

Gery Boucher, VP for Development



*Purpose-driven teaching and learning for
Craven County*
CravenCC.edu | 252-638-7200

STUDENT TITLE IX (SEXUAL HARASSMENT)

Legal Authority: 34 CFR Part 106.45; 1C SBCCC 200.95

Approval: October 15, 2024

Previous Edition: February 16, 2021

STUDENT TITLE IX (SEXUAL HARASSMENT)

The Board prohibits sexual harassment. Any College employee (see BP 2.27, *Sexual & Other Unlawful Harassment*) or student who engages in any form of sexual harassment on College property or at College-sponsored events will be subject to discipline. Discipline may include, but is not limited to, suspension or expulsion and reporting the incident to law enforcement officers. The Board also forbids retaliation of any type against any person for reporting any type of sexual harassment.

The College, in compliance with and as required by Title IX of the federal Education Amendments Act of 1972 and its implementing regulations ("Title IX"), as well as in furtherance of its own values as a higher education institution, does not discriminate in any education program or activity that it operates, sponsors, or administers on the basis of any characteristic or status protected by applicable local, state, or federal law in admission, treatment, access to, or employment in, its programs and activities.

LEGAL REQUIREMENTS

Title IX is a federal law that applies to educational institutions receiving federal financial assistance and prohibits discrimination on the basis of sex in an educational institution's programs or activities, including employment, academic, educational, extracurricular and athletic activities that occur when an individual is participating in or attempting to participate in an educational program or activity sponsored by the College that occurs in the United States. Title IX protects all people regardless of their gender or gender identity from sex discrimination, including sexual harassment and sexual violence, which are forms of sex discrimination. Title IX requires colleges to take necessary steps to prevent sexual assault on their campuses, and to respond promptly and effectively when an assault is reported.

The federal Clery Act requires colleges to report annual statistics on crime, including sexual assault and rape, on or near their campuses, and to develop and disseminate prevention policies.

The federal Violence Against Women Act (VAWA)/Campus Sexual Violence Elimination Act (SaVE) clarifies that "sexual violence" includes domestic violence, dating violence and stalking, which must be included in campus Clery reports, and also requires that institutional policies address and prevent sexual violence through training, education, and certain discipline procedures.

The Board directs the President to ensure that the College complies with Title IX and the laws referenced above. The President is directed and authorized to:

1. Publish and widely disseminate a notice of nondiscrimination on the basis of gender or sex.

2. Designate employees to coordinate Title IX compliance (including compliance with VAWA/Campus SaVE Act, and all other relevant sexual discrimination/harassment/violence legislation).
3. Adopt appropriate grievance and investigation procedures.
4. Implement education and prevention programs for students and employees.
5. Provide resource programs for complainants and respondents of sexual misconduct.
6. Provide written rights, options and information to complainants and respondents of sexual misconduct.
7. Provide training to the campus community on how to prevent, identify and report sex discrimination, including sexual misconduct.
8. Provide training to relevant staff and faculty who participate in the grievance process of alleged violations of sex discrimination, including sexual misconduct.

The President shall prepare and implement College operating procedures that comply this Board policy and Title IX.

Craven Community College

Fee Chart

2024-2025

DRAFT BOT 10/15/24

Course/Area	Current Fee	Change/New	Basis - Changes in Red
Business Office & Student Services			
Student Activity Fee	\$ 35.00		Flat fee for curriculum students charged Fall 2024
Student Activity Fee	\$ -	\$ 40.00	Flat fee for curriculum students beginning Spring 2025
Student Activity Fee - Summer	\$ 17.50		Flat fee for curriculum students charged for Summer 2024
Student Activity Fee - Summer	\$ -	\$ 20.00	Flat fee for curriculum students beginning Summer 2025
Travel Insurance to Study Abroad	up to \$100.00		One time for study abroad participants
Transcript	\$ 10.00		
Campus Access, Parking & Security	\$ 15.00		Flat fee for curriculum students charged Fall, Spring and Summer semesters
Computer Use & Technology	\$ 48.00		All curriculum students charged Fall, Spring and Summer semesters
Professional Liability Insurance	\$ 16.00		Required for curriculum nursing and allied classes as well as a variety of WFD classes (EMT, Phlebotomy, Health Care Technician, Dental Asst, Vet Asst, Animal Grooming, Personal Trainer, CNA I & II, Manicurist, Barbering)
Student Accident Insurance: Curriculum	\$ 1.20		Mandatory insurance per semester
Student Accident Insurance: WFD	\$ 0.60		Mandatory insurance per semester
Returned Check	\$ 20.00		Per check returned by Financial Institution
Placement Testing Fee	\$ 3.00		Fee to be charged for re-testing
Graduation Fees:			
Graduation Fee	\$ 25.00		All graduating students; includes processing, printing, and digital copy of one primary credential plus mailing of same
Secondary Credential Print	\$ 15.00		Printing, mailing, and digital copy of secondary credentials
Secondary Credential Digital Only Print	\$ 10.00		Digital copy of one secondary credentials
Diploma Reprint	\$ 15.00		Printing, mailing and digital copy of previously printed diplomas
Cap, Gown and Tassel	\$ 30.00		Approximate and Non-Refundable
Associate Degree (hood)	\$ 30.00		Approximate and Non-Refundable
Academic Support/Distance Learning			
Library Fees:			
Library Fines (Books)	\$ 0.10		Per day for overdue books
Library Fines (Videos)	\$ 1.00		Per day for overdue videos
Library Fines (Oculus)	\$ 5.00		Per day for overdue Oculus Quest Virtual Reality Headsets
Printing/Copying - Students	\$ 0.10		1st 10 pages per day are free; > 10 pages per day - \$0.10
Printing/Copying - Non-Students	\$ 0.15		\$0.15 per page
Printing Fee (3D)	\$3.00/\$1.00		Printing cost for first hour/Printing cost per hour after first hour up to 8 hours cap
Replacement Fee	\$ 1.00		Replacement library card
Placement Testing Fee for non-students	\$ 5.00		NC-DAP DRE DMA (Transferring to other community colleges)
Summer School Supply Fee	\$ 10.00		Supply Fee

Craven Community College
Fee Chart
2024-2025

NABCEP Testing & Proctoring Fee	\$ 150.00		North American Board of Certified Energy Practitioners (NABCEP) Exam fee \$125.00 and \$25.00 proctoring fee
Test Proctoring Fee	\$ 25.00		To provide support for proctoring tests for students from other educational institutions unless associated with partnerships with the college
Distance Education Fee	\$ 25.00		Per course in all on-line and hybrid Curriculum courses
BibliU Ebook Fee	\$ -	\$ 90.00	\$68 digital course content fee/\$22 admin fee that is billed per ebook, per course
Liberal Arts:			
Music - MUS 161, 162, 261 262	\$ 320.00		Typically one student per course, specialized instruction
MAT - 121, 143, 171, 172, 271, 272, 273, 263, 285, 280	\$ 80.05		Course Material Fee/Access to Software
MAT - 152	\$ 90.73		Course Material Fee/Access to Software
Science - BIO, CHM & PHY	\$ 30.00		Supply Fee (seated & hybrid classes only)
Science - AST 111	\$ 69.38		Course Material Fee
Science - BIO 163	\$ 96.06		Course Material Fee
Science - PHY 110	\$ 106.74		Course Material Fee
Science - BIO 111, BIO 112, BIO 168, BIO 169, PHY 131, PHY 251, PHY 252	\$ 80.05		Course Material Fee
Science - GEL 111	\$ 90.73		Course Material Fee
ART - 121, 122, 131, 132, 171, 231, 232, 240, 241, 261, 262, 264, 265, 266, 267, 271, 275, 281, 282, 283, 284, 285, 286, 288	\$ 35.00		Supply Fee
ART 135	\$ 40.00		Supply Fee
Health Programs:			
Admission Test (TEAS) for: Nursing, Physical Therapist Assistant (Craven CC Students)	\$ 100.00		Entrance Test Fee (Passing test score good for 12 months)
Admission Test (TEAS) for: Nursing, Physical Therapist Assistant (other colleges)	\$ 125.00		Entrance Test Fee (Passing test score good for 12 months)
ATI TEAS Retake fee	\$ 125.00		
Associate Degree Nursing (A.D.N.) 5-Semester Plan-beginning with Fall cohort	\$ 650.00		Fee for supplemental instruction (testing, e-texts) assessed to each semester of the nursing program; includes the electronic health record, accreditation module, and clinical management
Physical Therapist Assistant - PTA 270	\$ 90.00		Course Material Fee
Physical Therapist Assistant - PTA 110	\$ 15.00		Course Material Fee
Physical Therapist Assistant - PTA 150	\$ 60.00		Course Material Fee
Practical Nursing (PN) - Day Cohort	\$ 704.00		Fee for supplemental instruction (testing, e-texts) assessed to each semester of the nursing program; includes the electronic health record, accreditation module, and clinical management
Practical Nursing (PN) - Night Cohort	\$ 528.00		Fee for supplemental instruction (testing, e-texts) assessed to each semester of the nursing program; includes the electronic health record, accreditation module, and clinical management

Craven Community College
Fee Chart
2024-2025

NUR - 214 - LPN to RN Transition Course	\$ 570.00		Fee for supplemental instruction (testing, e-texts); includes the electronic health record, accreditation module, and clinical management
NUR - 101, 111, 214	\$ 25.00		Fee to cover myClinicalExchange Service required by Carteret Hospital; service centralizes required documentation and clinical shifts
Nursing Badge Replacement	\$ 15.00		
OST 243	\$ 101.70		Course Material Fee/Access to Software
OST 280	\$ 81.50		Course Material Fee/Access to Software
Career Programs:			
Automotive Lab Fees - ATT 140; AUT 114A, 116A, 141A, 151A, 163A, 181A, 221A, 231A, 141,116, 151, 163, 181, 183, 213, 221, 231, 281; TRN 110, 120, 140, 140A	\$ 45.00		Supply Fee
Basic Law Enforcement Lab Fees	\$ 65.00		BLET class includes: CJC 100, Supply Fee
BLET TABE Entry Testing	\$ 5.00		
BLET TABE Retake Fee	\$ 10.00		
Business Program Lab Fees - CTI 289, CTS 240, NET 125,126,225, 226; NOS 110, 130, 230, NOS 231, NOS 232	\$ 10.00		Supply Fee
Cosmetology Lab Fee - COS 112, 114, 116, & 118	\$ 40.00		Supply Fee
Cosmetology Lab Fee - COS 119, 120, 125, & 126	\$ 30.00		Supply Fee
Cosmetology Lab Fee - COS 112A, 112B, 114A, 114B, 116A, 116B, 118A, 118B	\$ 5.00		Supply Fee
Industrial Program Lab Fees:			
Composite Manufacturing core classes - MEC 188, 189, 212, 215	\$ 275.00		Supply Fee
Composite Manufacturing core classes - MEC 130	\$ 35.00		Supply Fee
Composite Manufacturing core classes - MEC 145	\$ 150.00		Supply Fee
Composite Manufacturing core classes - MEC 187	\$ 225.00		Supply Fee
Mechanical Engineering Tech, Electronic/ Electrical & Machining classes - BPR 111, 121, DDF 211, 212, 213, 214; DFT 111, 151, 152, 153; ELC 113, 117, 131, 135, 138, 139; ELN 131, 132, 133, 231, 232, 234, 260	\$ 35.00		Supply Fee
Machining/Manufacturing classes - MAC 111, 112, 113, 122, 124, 126, 241, 242, 243, 244, 245,246, 222, 224, 234, 233; MEC 111; HYD 110	\$ 85.00		Supply Fee
Machining/Manufacturing classes - MAC 117	\$ 150.00		Supply Fee
Machining/Manufacturing classes - MNT 110, 111, 165; ISC 132; SST 110	\$ 35.00		Supply Fee

Craven Community College
Fee Chart
2024-2025

Machining/Manufacturing classes - MAC 111A, 111B, 112A, 112B, 113A, 113B, 241A, 241B, 242A, 242B, 243A, 243B, 244A, 244B, 245A, 245B, 246A, & 246B	\$ 45.00		Supply Fee
Welding Technology Program:			
Welding classes - WLD 110, 112, 115, 116, 121, 122, 131, 132, 141, 221, 231, 261	\$ 60.00		Supply Fee
Welding classes - WLD 115A, 115B, 116A, 116B, 121A & 121B	\$ 25.00		Supply Fee
Welding classes - WLD 151, 251	\$ 85.00		Supply Fee
Welding Certification to CU Credit	\$ 25.00		AWS Certified Welder Program > SMAW Plate (would get credit for WLD 115; GMAW Plate would get credit for WLD 122; FCAW Plate would get credit for WLD 121; GTAW Plate would get credit for WLD 131; SMAW Pipe would get credit for WLD 215; GTAW Pipe (Carbon Steel) would get credit for WLD 231
Havelock:			
American Hotel and Lodging Assoc Hospitality	\$ 74.40		Covers book and exam
Avionics Course	\$ 81.40		Student Materials
Aviation Sheet Metal Fabrication - ASMF-7138	\$ 99.40		Supply Fee
Aviation Lab Fees	\$ 126.00		AVI 110, 120, 130, 230, 240, 250, 260 (includes 3 kits & lab consumables)
Aviation Mgmt & Career Pilot - AER 161	\$ 9,400.00		Airline/Commercial/Professional Pilot and Flight Crew; plan and execute an IFR flight and demonstrate competencies required for the FAA instrument pilot flight exam
Aviation Mgmt & Career Pilot - AER 171	\$ 23,900.00		Airline/Commercial/Professional Pilot and Flight Crew; demonstrate competence in the areas of the flight test practical exam for the commercial pilot certificate
Aviation Mgmt & Career Pilot - AER 281	\$ 7,050.00		Airline/Commercial/Professional Pilot and Flight Crew; demonstrate competence in right seat operation and CFI maneuvers as specified in the FAA Practical Test Standards
Aviation Mgmt & Career Pilot - AER 285	\$ 8,650.00		Airline/Commercial/Professional Pilot and Flight Crew; demonstrate the competencies required for the flight test practical examination for a multi-engine rating
Flight Simulator Fee for Non-CCC Pilots	\$ 80.00		Fee for Non-CCC Pilots requesting to substitute flight time for simulator time
Flight Simulator Fee for CCC Pilots	\$ 40.00		Fee for CCC Pilots requesting to substitute flight time for simulator time
FAA Preparatory Exam	\$ 319.40		Supply fees for FAA General/Powerplant- AMPP 7191 and FAA General/Airframe - AMAF7193
Workforce Development Fees			
American Heart Assoc Certificate Card	\$ 17.50		BLS for Health Care Providers, Advanced Cardiac Life Support Initial and Recertification, Pediatric
Bartending	\$ 24.40		Supply fee for consumables used in bartending class
BLS for Health Care Provider	\$ 5.00		New Registration; Includes American Heart Association Card
BLS Family & Friends CPR (book with card)	\$ 2.00		New Registration; Includes American Heart Association Card
BLS HeartSaver/First Aid/CPR/AED Course Card	\$ 17.50		New Registration; Includes American Heart Association Card
BLS HeartSaver CPR AED Completion Card	\$ 17.50		New Registration; Includes American Heart Association Card

Craven Community College Fee Chart 2024-2025

Pediatric HeartSaver CPR/First Aid AED	\$ 17.50	New Registration; Includes American Heart Association Card
BLS HeartSaver First Aid ONLY Card	\$ 17.50	New Registration; Includes American Heart Association Card
Auto-Detailing Certification Prep	\$ 19.40	Supply fee to cover the cost of consumables and other course materials
CDL Class A	\$ 1,819.40	Supply fee for the Commercial Driving License Class A license course
CDL Class B	\$ 819.40	Supply fee for the Commercial Driving License Class B license course
CDL Class C	\$ 49.40	Covers fuel and other costs
CRC Certificate Exam Fee	\$ 42.00	Reading for Information, Locating Information, and Applied Mathematics
CRC Certificate Replacement Fee	\$ 5.00	Supply Fee
DDI Courses	\$ 50.00	Student Materials
Drone Training	\$ 25.00	Fee used to help pay for drone repair and equipment
EKG Technician	\$ 10.40	Supply Fee
EKG Technician Refresher	\$ 10.40	Supply Fee
Emergency Medial Responder Initial Testing	\$ 22.00	Fee to cover EMS electronic testing software
EMT Initial (Supply, Ins, Shirt, Testing)	\$ 83.40	Fee for consumables used in program (IVS, gloves, needles, etc.) & to cover EMS electronic testing software. Supply Fee \$10.40; Shirt \$25; EMS Testing \$48
EMT TABE Entry Testing	\$ 5.00	Entrance Test Fee
EMT TABE Entry Testing Retake	\$ 10.00	Entrance Test Retake Fee
AEMT (Ins, Supply Fee, Shirt, Testing)	\$ 110.40	Supply fee to cover T-shirt with Craven logo and student name which identifies student status when in medical facility, consumables & to cover EMS electronic testing software. Supply Fee \$20.40; Shirt \$25; EMS Testing \$65
Paramedic	\$ 172.40	Supply fee to cover T-shirt with Craven logo and student name which identifies student status when in medical facility, consumables, EMS electronic testing software and cost of cards (PALS and ACLS); Supply Fee \$42.40 PALS Card \$5; ACLS Card \$5; Shirt \$25; EMS Testing \$95
Paramedic TABE Entry Testing	\$ 15.00	Entrance Test Fee
Paramedic TABE Entry Testing Retake	\$ 25.00	Entrance Test Retake Fee
Pediatric Advanced Life Support (PALS)	\$ 5.00	Supply Fee
Professional Cooking	\$ 124.40	Supply fee for consumables used in cooking class
Basic Cooking Skills	\$ 19.40	Supply fee for consumables used in cooking class
Advanced Cardio Life Support (ACLS)	\$ 5.00	Supply Fee
Environmental Safety Diploma Certification 1	\$ 50.00	OSHA Cards and registered mail
Environmental Safety Diploma Certification 2	\$ 50.00	Supply fee for Soil Sampling, Water Quality Analysis, and Site Survey
Fire College Fee	\$ 30.00	T-Shirts & Meals
Forestry/Heavy Equipment Operations	\$ 24.40	Supply fee to cover OSHA Card and CPR Card
Home Appliance Repair	\$ 150.00	Textbooks and appliance schematics
Home Beer Brewing Class	\$ 49.40	Supply fee to cover consumables
HRDQ Personal Style Inventory	\$ 20.00	For use in Advanced Manufacturing Tools for Veterans
EPA Refrigerant Certification	\$ 30.00	Supply Fee for ESCO book and on-line exam
Leadership	\$ 40.00	Myers Briggs Type Indicator - Scoring & "Introduction to Type"
Massage Therapy	\$ 559.90	Textbooks, Student Kit and classroom supplies (AR SFMAS Unit 43009)

Craven Community College
Fee Chart
2024-2025

Master Black Belt	\$ 319.40	Supply fee to cover the cost of simulations and consumables
Medication Aide	\$ 5.40	Supply Fee
National Assoc of Emergency Medical Technician	\$ 15.00	Pre-Hospital Trauma Life Support & Advanced Medical Life Support
NCCER Core Skills	\$ 19.40	Supply Fee (Electronic Testing Fee)
NCCER Construction 1	\$ 144.40	Supply Fee (Includes Carpentry, HVAC, Electrician, Plumbing and any other construction courses)
NCCER Construction 2	\$ 144.40	Supply Fee (Includes Carpentry, HVAC, Electrician, Plumbing and any other construction courses)
NCCER Construction 3	\$ 144.40	Supply Fee (Includes Carpentry, HVAC, Electrician, Plumbing and any other construction courses)
NCCER Construction 4	\$ 144.40	Supply Fee (Includes Carpentry, HVAC, Electrician, Plumbing and any other construction courses)
NCCER Welding Levels 1, 2, & 3	\$ 264.40	Supply Fee per level
NCCER Welding Level 4	\$ 399.40	Supply Fee
New Hire Training	\$ 94.40	Supply Fee
Nurse Aid One	\$ 25.40	Supply Fee
Nurse Aid Two	\$ 35.40	Supply Fee
Central Sterile Technician	\$ 50.40	Supply Fee
OBD class (On Board Diagnostic)	\$ 7.50	Supply Fee
30 Hr OSHA Construction card	\$ 15.00	OSHA Cards and certified mail
30 Hr OSHA General Industry card	\$ 15.00	OSHA Cards and certified mail
10 Hr OSHA Construction card	\$ 15.00	OSHA Cards and certified mail
10 Hr OSHA General Industry card	\$ 15.00	OSHA Cards and certified mail
Pharmacy Technician	\$ 10.40	Supply Fee
Phlebotomy	\$ 50.40	Supply Fee
Small Engine Repair	\$ 10.40	Supply Fee
Diesel Engine Course	\$ 99.40	Supply Fee
Diesel Systems Course	\$ 99.40	Supply Fee
Diesel Generator Repair	\$ 99.40	Supply Fee
Marine Diesel	\$ 99.40	Supply Fee
56 Hour Forklift	\$ 49.40	Supply Fee
8 Hr Forklift	\$ 19.40	Supply Fee
Photovoltaic classes	\$ 19.40	Supply Fee
Veterinary Assistant	\$ 5.40	Supply Fee
WFD Lean Six Sigma	\$ 25.00	To be used for assessments, certificates and frames. Applies to Green, Black, Yellow, and Red Belt.
BioWorks Process Technician	\$ 99.40	Lab Supply Fee
Forklift Maintenance	\$ 69.40	Covers the cost of consumables
Heavy Equipment Operations	\$ 169.40	Covers fuel and any repairs
Sordill Consulting Courses	\$ 15.00	Cost per topic-some courses cover more than one topic/Various

Craven Community College
Fee Chart
2024-2025

Communication	\$ 15.00		Personal Profile (DiSC)- Paper
	\$ 22.00		Personal Profile (DiSC) - Online
Time Management	\$ 15.00		Time Mastery Profile - Paper
	\$ 22.00		Time Mastery Profile - Online
WorkKeys Assessment Tests:			
Applied Mathematics	\$ 18.00		Cost of the exam
Applied Technology	\$ 18.00		Cost of the exam
Graphic Literacy (Formally Locating Information)	\$ 18.00		Cost of the exam
Workplace Documents (Formally Reading for Info)	\$ 18.00		Cost of the exam
Business Writing	\$ 25.00		Cost of the exam
Workplace Observation	\$ 25.00		Cost of the exam

Resolution
of the
Board of Trustees
of
Craven Community College

Whereas, William W. "Bill" Taylor was born on February 22, 1947, and was raised on a farm near Bear Grass, NC, and,

Whereas, Bill Taylor enlisted in the United States Marine Corps and served honorably during the Vietnam War, and,

Whereas, Bill Taylor began his 50-year career with Trader Construction in July 1974 as an accountant, and,

Whereas, after several years, he transitioned to project management, where for decades he applied his technical skills and leadership innovations to expand Trader Construction's business reach into federal contracting, manage and optimize a large heavy equipment fleet, and in later years professionally develop and mentor a new generation of Trader Construction leaders, and,

Whereas, William W. Taylor was appointed by the Governor of North Carolina and began serving as a Trustee of Craven Community College on August 4, 2014 and,

Whereas, the Trustees of Craven Community College selected William W. Taylor as their twenty-fifth Chairperson, whereupon he led the Trustees in this capacity from June 20, 2017, through August 20, 2019, and,

Whereas, William W. Taylor's leadership was essential to the College's recovery from the catastrophic damage caused by Hurricane Florence in September 2018, and,

Whereas, William W. Taylor guided the Trustees through an extraordinary period of infrastructure growth at the College, which included the construction of the STEM Center on the Havelock Campus and the student "First Stop" center on the New Bern Campus, and,

Whereas, William W. Taylor's leadership, construction experience, and project management skills were instrumental to the College's property acquisition, multi-building construction, and opening of the Volt Center campus in downtown New Bern, and,

Whereas, the Volt Center is regionally recognized as a generational advance in the College's educational offerings, with a keen focus on entry-level workforce skills and the construction trades, and,

Whereas, William W. Taylor's service to his community and Craven Community College concluded with his passing on July 15, 2024,

Now therefore, the Board of Trustees of Craven Community College resolves, this 15th day of October, Two-Thousand and Twenty-Four, that the building at 205 First Street, New Bern, North Carolina, on the Volt Center Campus, previously referred to as the Trades Building, shall henceforth be named

William W. Taylor Hall

In loving and lasting tribute to his devotion, loyalty, and service to his community and to the Trustees, Faculty, Staff, and Students of Craven Community College.

Be it further resolved that a copy of this resolution be entered permanently into the minutes of The Board of Trustees of Craven Community College.

Signed on this 15th day of October, Two-Thousand and Twenty-Four



Dr. Ervin D. Patrick

Chair

Craven Community College Board of Trustees



Board of Directors

Tyler Harris, *President*
Tammy Sherron, *Vice President/President Elect*
Charles Wethington, *Secretary*
Jim Millard, *Treasurer*
Vice President for Administration

Carol B. Becton
Mark W. Best
Catherine Burgess
Martin Cieszko
Dr. James Congleton
Charles Cushman
Charles Dudley
Dr. Dwight Grady
NaTayah Hill
Ashley Irizarry
Dr. Ginny Johnson
Robert Johnson
Carole Kemp
Lee Knott

Linda MacDonald, *Director Emeritus*
John Robert Mattocks
Dr. Bettina Meekins
Hannah Mitchell

Stephen Nuckolls, *Director Emeritus*
Dr. Ervin Patrick, *Chair*,
Craven CC Trustees

The Honorable Beverly E. Perdue
Anne C. Schout, *Past President*
Karen Segal
Terri Sharp

Dr. Raymond Staats, *Craven CC President*
Craig A. Warren
Dr. Kenneth Wilkins

Foundation Staff

Charles Wethington, *Executive Director*
of Institutional Advancement
Jennifer Baer, *Director of Lifetime*
Learning Center and Community Outreach
Christina Bowman, *Assistant Director*
M. Fernanda Marinkovic,
Accounting Assistant

www.CravenCC.edu/Foundation

800 College Court
New Bern, NC 28562-4900
252-638-7351

A non-profit organization
Federal Tax ID # 59-1718436

October 2024

First Quarter Financials were not available at the time this report was completed.

The Foundation kicked off its annual campaigns in August with a combination of a mailing for the Community Campaign and hand delivered pledge forms to staff and faculty for the Campus Campaign. This year's Campaign Co-Chairs are Charles Cushman, Grandson of former Trustee Dr. Charles (Charlie) Barker and CEO of The Harvey (Craven's first home), and Mary Alice "Polly" Williams-Cook who graduated from Craven's Cosmetology program in 1978. Both of these individuals are deeply tied into our theme of Deep Roots, Strong Futures as the Foundation joins the celebration of the 60th anniversary year of Craven Community College.

The Foundation's Donor – Recipient Reception was held on September 17th, from 11:00 AM through 1:30 PM in the Naumann Community Room. The event was well attended by both scholarship recipients and donors. This was a great opportunity for interaction between donors and recipients of the scholarships the Foundation sponsors; as well as a time for College and Foundation leaders to say thank you to our donors.

An additional gift of \$65,000 was received for an existing endowment and a new endowment gift of \$20,000 has been received. An ongoing commitment to endowment gifts will ensure that the Foundation has ongoing funding available to meet student needs. This effort has led to substantial growth in the Foundation's endowment portfolio.

Recently the Foundation was awarded grants from the Bosch Community Fund for \$20,000, The Gene Haas Foundation for

\$10,000 and International Paper for \$5,000. A grant of just over \$10,000 has been approved by the Craven County Community Foundation. As a 501(c)3 nonprofit organization, the Foundation receives grants from companies that assist the College and our students from businesses and organizations that require grants be awarded to a 501(c)3 organization.

The Lifetime Learning Center programs are off to a fantastic start. There has been great attendance with over 400 participants for the first film on September 6th, day trips and travel programs are just about sold out, and we are very excited about film and performance events coming up in the next few months. In tying in with the 60th Anniversary celebration the Lifetime Learning Center is presenting "John Brown Big Band - The Roots of Jazz" on Friday, January 24, 2025 at the Grover C. Fields Performing Arts Center. If you are interested in purchasing tickets for this event, please contact the Foundation.



Tyler Harris, President
Craven Community College Foundation