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[www.cravencc.edu](http://www.cravencc.edu)

### Special Circumstances Request Form 2025-2026

NAME: \_\_\_\_\_

STUDENT ID: \_\_\_\_\_

Any documents you submit will be closely reviewed to help us make a decision about any changes to financial aid.

Check the box that best describes your situation:

- ☐ Job Loss (due to circumstance out of your control)
- ☐ Significant reduction of income (due to circumstance out of your control)

Documentation required:

- Copy of your 2023 tax return (if you did not use the FA-DDX Transferred Data on FAFSA)
- Copy of your 2024 federal tax return

If applicable, also include:

- Documentation of unemployment compensation
- Documentation of taxable Social Security benefits
- Termination letter or statement of change in salary from your employer
- Official year-to-date earnings (most recent pay-stubs)

*To the best of my knowledge, all the information on this form is true and complete. I give my permission for the Financial Office to verify any information on this application.*

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**DATE**