

Minor Student Admission Instructions:

Craven County Students: Go to your last high school. Have them fill out the College & Career Readiness Disciplinary Disclosure form and get an Alternative Education Referral Form from the high school. Take the Alternative Education Referral Form along with the College & Career Readiness Minor Application to get notarized at the Board of Education.

Students from Outside of Craven County or Out of State: You will need to obtain a signed official withdrawal/release from your last school attended and have the previous school fill out the College & Career Readiness Disciplinary Disclosure form. You will also need to complete College & Career Readiness Minor Application and get it notarized.

Home School Students: Need to obtain home school state approval form with school identification number. You will need to obtain a withdrawal letter from the administrator of the homeschool on letterhead with the school identification number stating that the student has been withdrawn from the home school and the last date attended. This form needs to be notarized. You will also need to complete College & Career Readiness Minor Application and get it notarized.

**Once required forms are complete and ready to be turned in to the College & Career Readiness office,
call to schedule a meeting with a CCR Coordinator**

Call College & Career Readiness office at (252)638-7265 to schedule an appointment.

At least one parent/guardian and the minor applicant must be present at the meeting.

Required Items for the Meeting

- completed and notarized forms
- minor's government issued picture ID
- emancipated minors and guardian must provide documentation to prove legal guardianship (if applicable)

Have additional questions, Contact: Tara Brocklesby (252) 635-3764 brocklesbyt@cravencc.edu

Student Name: _____

Date of Birth _____

Check any of the following applicable to the above named student:

_____ Fighting

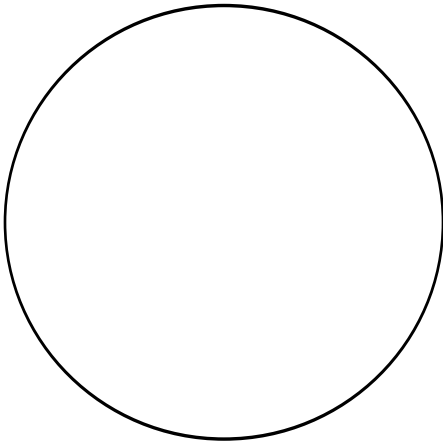
_____ Alcohol

_____ Drugs

_____ Weapons

_____ Vandalism

_____ Other Explain: _____



Affix School Seal in Circle

School Official Signature

Date

School

Telephone

Dear Parents,

As you may know, North Carolina has legislation which reflects a coordinated statewide effort to motivate and encourage students to complete high school. The revocation of a student’s driving permit or license will result if a student is unable to maintain adequate academic progress or drops out of school.

For your review, pertinent information listed below will give you a better understanding of the Dropout Prevention/Driver’s License Law.

If you need additional information, please contact College & Career Readiness at (252) 638-7265.

Frequently Asked Questions	Answer
What state agencies are involved with the law?	The law specifically identifies several state agencies to work collaboratively in the implementation of the law. The Department of Public Instruction, Division of Motor Vehicles, Division on Non-public School, and the North Carolina Community College System are partners in this effort.
Who is affected by this legislation?	The legislation is directed to all North Carolina students under the age of 18 who are eligible for a driving permit or license. This includes public school, federal school, home school, private school and community college students.
Who is NOT affected by this legislation?	Students who have attained a high school diploma, a GED or an Adult High School diploma as issued by a community college are not affected by this legislation.
Driving Eligibility Certificate	There are several changes in the procedures regarding how a student obtains and retains his or her driver’s permit and license. A student will need to have a Driving Eligibility Certificate in order to receive a North Carolina driver’s permit or license. The Division of Motor Vehicles will not issue a driver’s permit or license without a Driving Eligibility Certificate.
What is adequate progress?	Adequate academic progress will be evaluated at the end of six months. A student enrolled in Basic Skills must attend class for a minimum of sixty hours per month for a period of six consecutive months. Specific regulations apply to individual programs: GED: passing a minimum of two GED sub tests with a score of 145 or more Adult High School: passing a minimum of two Adult High School units English as a Second Language and Adult Basic Skills: increase scores on each subsequent standardized test or make progress as documented by teacher assessment.
What about dropouts?	A student who drops out of school will lose his/her driver’s permit or license.
Are there hardship rules?	Yes, the college will be able to issue Driving Eligibility Certificates to students based on hardship. Cases of hardship must reflect specific circumstances that are beyond the control of the student, his/her parents, or the college. The specific hardship circumstances are divided into four categories: 1. Medical considerations 2. Work-related considerations 3. Exceptional student considerations 4. Other considerations In all cases of hardship, documented proof must be submitted. A request form for consideration is available in the College & Career Readiness office.