CRAVEN COMMUNITY COLLEGE

# BOARD OF TRUSTEES

## MEETING AGENDA

**OCTOBER 20, 2026**
**6:00 pm – Ward Boardroom**
**New Bern Campus**

| | | |
|---|---|---|
| I. | Call to Order | *Jim Davis, Chair* |
| II. | Administrative Items | |
| | (1) Roll Call | *Ray Staats, Secretary* |
| | (2) Agenda Review and Adoption *(motion)* | *Jim Davis* |
| | (3) Conflict of Interest Declaration | *Jim Davis* |
| | (4) Public Comment | *Jim Davis* |
| III. | Consent Agenda *(motion)* | *Jim Davis* |
| | (1) Approve Board of Trustees Meeting Minutes (September 15, 2026) | |
| IV. | Fall Enrollment Report & Student Services Update *(info)* | *Gery Boucher, VP* |
| V. | Strategic Plan Assessment Goal 3 Update *(info)* | *Ray Staats* |
| VI. | Old Business | *Jim Davis* |
| | (1) BP 7.4 Naming Honors *(motion)* | *Ray Staats* |
| VII. | New Business | *Jim Davis* |
| | (1) Approve 2-1 FY 2026-2027 Budget *(motion)* | *Ray Staats* |
| | (2) Approve Revised Fee Chart *(motion)* | *Jim Millard, VP* |
| VIII. | Reports | |
| | (1) President | *Ray Staats* |
| | (2) Chair | *Jim Davis* |
| | (3) Attorney | *Jamie Norment* |
| | (4) Foundation Board President | *Tammy Sherron* |
| IX. | Adjournment | *Jim Davis* |

**CRAVEN COMMUNITY COLLEGE**
**BOARD OF TRUSTEES**
**ROLL CALL**

**October 20, 2026**

Mr. Steve Cella

Dr. Jim Davis

Mr. Chadwick Howard

Mr. Chip Hughes

Mr. Will Lewis

Ms. E.T. Mitchell

Dr. Ervin Patrick

Mr. Dan Roberts

Mr. Kevin Roberts

Mr. Bud Stilley

Mr. Tabari Wallace

Mr. Augustus Willis

## Agenda Review/Conflict of Interest Declarations

Each member of this board of trustees is reminded of their obligations and duties under the State Government Ethics Act. Trustees must continually monitor, evaluate, and manage their personal, financial, and professional affairs to ensure the absence of conflicts of interest or even appearance of conflicts of interest.

Does any member of this board know of an actual conflict of interest which exists with regard to any matter coming before this board?

CRAVEN COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING MINUTES
SEPTEMBER 15, 2026

The Craven Community College Board of Trustees met on Tuesday, September 23, 2025, in the Brock Administration Building, Ward Boardroom with Board Chair Dr. Jim Davis presiding. The meeting was called to order at 5:35 pm.

Roll Call

President Raymond Staats called the roll.

Voting members present were: Mr. Steve Cella, Dr. Jim Davis, Mr. Chadwick Howard, Mr. Will Lewis, Dr. Ervin Patrick, Mr. Bud Stilley, Mr. Gus Willis and Mr. Tabari Wallace.

Voting members absent were: Mr. Chip Hughes, Ms. E.T. Mitchell, Mr. Dan Roberts, and Mr. Kevin Roberts

Ex-Officio members present were: Ms. Destini Dawson, Student Trustee

Others present were: Dr. Raymond Staats, College President and Board Secretary; Mr. Clifford Parson, Attorney, Ward and Smith; Dr. Kathleen Gallman, Vice President for Instruction; Dr. Gery Boucher, Vice President for Development; Mr. Jim Millard, Vice President for Administration; and Ms. Amber Smith, Executive Assistant to the President and Board of Trustees.

Board Chair Davis declared a quorum present and welcomed everyone to the September board meeting.

Agenda Review and Adoption

Board Chair Davis reviewed the agenda (attached). Trustee Patrick motioned to accept the revised agenda as presented; Trustee Stilley seconded the motion, and the motion was unanimously approved.

Conflict of Interest Declaration

Board Chair Davis read the conflict-of-interest statement. Members noted no conflicts.

Public Comment

Board Chair Davis called for public comment, and none was expressed.

Consent Agenda

Trustee Patrick motioned to accept the minutes (attached) of the August 18, 2026, meeting as presented; Trustee Howard seconded the motion, and the motion was unanimously approved.

WFD Update

VP Gery Boucher highlighted Workforce Development updates, including the new Workforce Pell ACT and future programs. He also presented the newly developed education agreement with Lenoir Community College in support of Fleet Readiness Center East. He reviewed possible donations of fire equipment for the Public Safety Training Center. VP Boucher presented current statistics for marketing across digital platforms and broadcasting networks. He also reviewed the small business center's success over the past fiscal year. (Power Point presentation is attached.)

Old Business

*Approve Board Policy 4.17:* President Staats presented BP 4.17, Artificial Intelligence (attached), which was reviewed in August, for approval. Trustee Patrick motioned to approve the new board policy as presented; Trustee Wallace seconded the motion, and the motion was unanimously approved.

New Business

*Receive Board Policy 7.4, Naming Honors:* President Staats reviewed the revised Board Policy 7.4. Trustees will review the updated policy, which will be presented for approval at the October 20, 2026, meeting.

*Hinkin Naming Resolution*: President Staats presented a draft resolution (attached) to name the garden patio, Timothy & Linda Hinkin Memorial Patio, which will be located at the Corporate Training Center, 800 College Court, New Bern, to honor the largest single gift received in the College's history. After discussion, Trustees opted to additionally name the kitchen facility at the Volt Center, 213 First Street, in honor of Timothy & Linda Hinkin. Trustee

Stilley motioned to approve the revised resolution; Trustee Howard seconded the motion, and the motion was unanimously approved.

*Approve PRE Board Nominations:* President Staats presented one new member for approval, Dr. John Cho, (memo attached). Trustee Patrick motioned to approve the new member; Trustee Stilley seconded the motion, and the motion was unanimously approved.

Reports

*President:* President Staats updated the Board on several topics:

- Panther Education for Trustees:
  - Each class will begin at 4:15 on the day of the Board meeting.
    - Sep: Financial Reports; 5 Trustees attended
    - Dec: Hiring Faculty & Staff
    - Feb: Construction Projects
    - Apr: Measuring Success
- Infrastructure:
  - Corporate Training Center (CTC)
    - Working on building punch list; patio construction continues
  - Public Safety Training Center (PSTC):
    - Site is 80% complete; ahead of schedule
  - Fleet Workforce Education Center (FWEC):
    - Waiting for delivery and installation of the building. Estimated completion date is Nov 2026.
  - Volt Center:
    - Ongoing discussions with the City of New Bern and CarolinaEast Health Systems regarding the joint venture to lease the 303 First Street facility.
- Compliance
  - SL 2026-21: Eliminating DEI in Public Higher Education & NCCCS CC26-045
    - Working on adjusting procedures to be in compliance
  - SL 2026-40: Modernize and Simplify the State Human Resources System
    - Waiting on direction from State Human Resources to adjust procedures
- SACSCOC/The Commission
    - On-site reaffirmation visit scheduled for October 5-7

*Chair:* Board Chair Davis mentioned that he was glad that he attended the NCACCT conference and the Board Chair session, as well as meeting the new NCCCS President. He also encouraged the Trustees to attend future Panther Education for Trustees (PET) session as he found that day's session on finances helpful.

*Student Trustee:* Student Trustee Destini Dawson reviewed her report (attached), highlighting campus activities and future events.

Adjournment

With no further business to be presented, Board Chair Davis adjourned the meeting at 7:45 pm and thanked everyone for their participation.

Respectfully submitted:

| | |
|---|---|
| _____ | _____ |
| Jim Davis, Chair | Raymond W. Staats, Secretary |
| October 20, 2026 | October 20, 2026 |

# STUDENT SERVICES

Fall 2026



CRAVEN COMMUNITY COLLEGE

# Student Services *Updates*

## Admissions

- Outreach
  - National Night Out – Union Park, New Bern – August 5
  - Vision Forward, Greater Duffyfield – August 22
  - Walk for Recovery Resource Fair – September 27
  - National Night Out – Walter B. Jones Park, Havelock – October 1
  - New Bern High School Career Fair – Oct 20
  - Havelock High School College Fair – Oct 20
  - West Craven High School College Fair – Oct 21
  - City of New Bern Benefits and Wellness Fair – Oct 23



# Student Services
## *Updates*

### Admissions

- Career on Wheels Fair (COW)
  - CravenCC and Craven County Schools Partnership
  - Over 900 fifth graders
  - October 13, 2026




CRAVEN COMMUNITY COLLEGE

# Student Services
## *Updates*

### Advising and Counseling

- "Let's Talk Series"
  - September 16, 2026 – Finding Hope
  - November 10, 2026 – Finding Hope, Suicide Awareness

- New Student Orientation (Fall)
  - New Bern session (day) – 78 attendees
  - New Bern session (night) – 39 attendees
  - Havelock session – 26 attendees






# Student Services
## *Updates*

### Campus Life

- 9/11 Tribute
  - New Bern and Havelock Campuses
- Constitution Day Event
  - September 17, 2026
- Panther Fest
  - September 24, 2026
- Hispanic Heritage Event
  - October 8, 2026
- Community Against Cancer Day
  - October 15, 2026



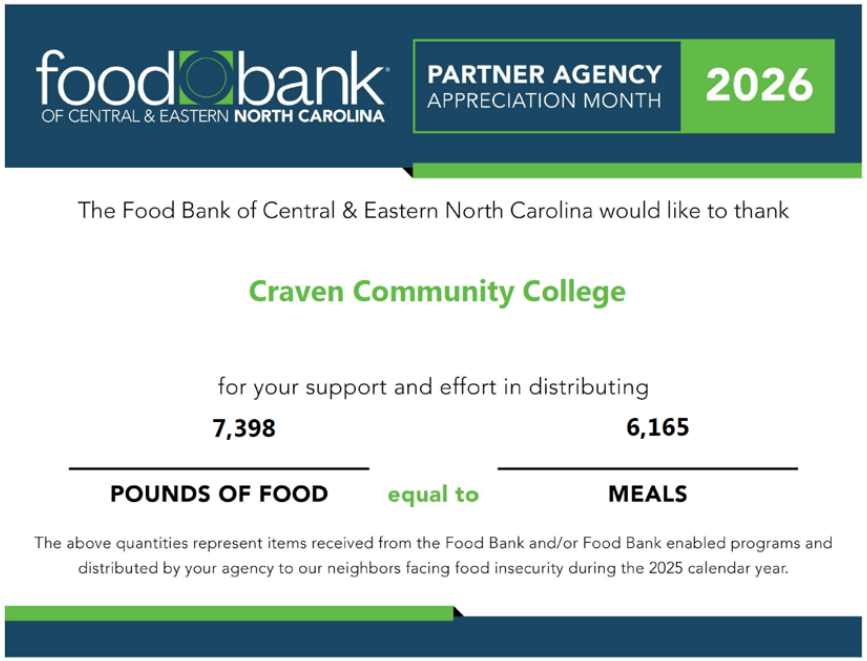


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# Student Services
## *Updates*

### Campus Life

- Food Bank of Central and Eastern North Carolina
- Partner Agency Participation Award – August 2026
- Distributed 7,398 pounds of food
- Equal to 6,165 meals



# Student Services
## *Updates*

### Veterans Affairs

- A Salute to Our Veterans
  - Vietnam Veterans of America - Chapter 886
  - May 12, 2026

- Department of Veterans Affairs
  - WEAMS Program Report (2026-2027)
  - Approved August 31, 2026

- Field of Flags – Union Point Park
  - Vietnam Veterans of America
  - Craven CC Veterans Affairs
  - November 11, 2026



# Student Services
## *Updates*

### Grants

- Global Cellulose Fibers - $6,000
  - Grant funds to stock Panther Pantry
  - Assist students who face food insecurity
- STEM East Network – Mini-Grant - $5,000
  - Approved - May 19, 2026
  - Charting Your Course – Aviation Pathway
  - Pre-Apprenticeship
- NC Career Coach - $94,476
  - Approved – September 23, 2026
  - 2-Year Grant
  - Havelock High School






# ENROLLMENT



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# Enrollment Update

| | Fall Curriculum | | Summer Non-Curriculum | |
|---|---|---|---|---|
| | Head Count | FTE | Head Count | FTE |
| **2026** | 3,342 | 1198.97 | 1,578 | 214 |
| **2025** | 3,231 | 1132.75 | 1,401 | 178 |
| **% Change** | **3.4%** | **5.8%** | **12.6%** | **20.2%** |

Fall 2026 Enrollment as of 9/23/2026

Source: Workforce Development ICR Report




# Student Services Report

October 2026

Gery Boucher, VP for Development

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*Purpose-driven teaching and learning for Craven County*

CravenCC.edu | 252-638-7200

# Strategic Plan 2023-28

## Goal 3: College Environment

### 2026 Update



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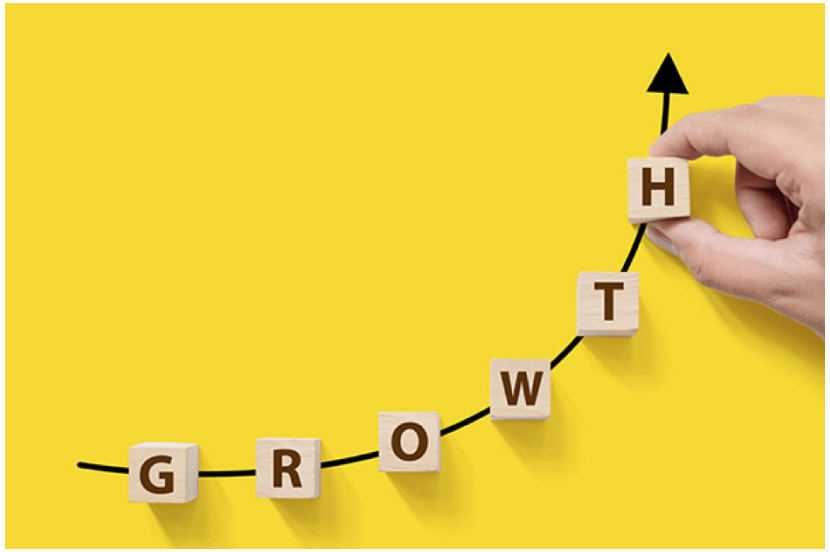
# Strategic Plan 2023-28 Assessment

## *College Environment*

**DEVELOP FACULTY AND STAFF FOR PROFESSIONAL LEADERSHIP OPPORTUNITIES**

**Narrative:**

- Developing new positions to help reduce single points of failure and continue succession
  - Dean of Health Sciences
  - Digital Communications Coordinator
  - Facilities Maintenance Specialist - Drywaller
- Encouraging advancement from within
  - Vice President for Administration
  - Director of Library Services
  - Director of Nursing Programs
  - Dean of Technology Services




CRAVEN COMMUNITY COLLEGE

# Strategic Plan 2023-28 Assessment

## *College Environment*

**SUSTAIN THE COLLEGE AS AN EXCEPTIONAL EMPLOYER AND A GREAT PLACE TO TEACH AND LEARN**

**Narrative:**

- Maintain competitive salary and benefit packages
  - HR prepared all new employees with a comprehensive onboarding program that is designed to increase employee retention
  - Provided outreach through Havelock Office Hours and Panther Pause events with the CTL and Campus Life over the summer
  - Continuously advocating for improved and additional benefit programs to meet the needs of our employees
    - New benefits enrollment site to launch over the Fall
- Promote advanced educational opportunities
  - 183 employees traveled for work-related opportunities this past fiscal year
  - 85 employees attended the recent AI trainings
- Provide innovative work/life balance options
  - New “flex” scheduling allows departments to fit their schedule to the needs of the College




CRAVEN COMMUNITY COLLEGE

# Strategic Plan 2023-28 Assessment

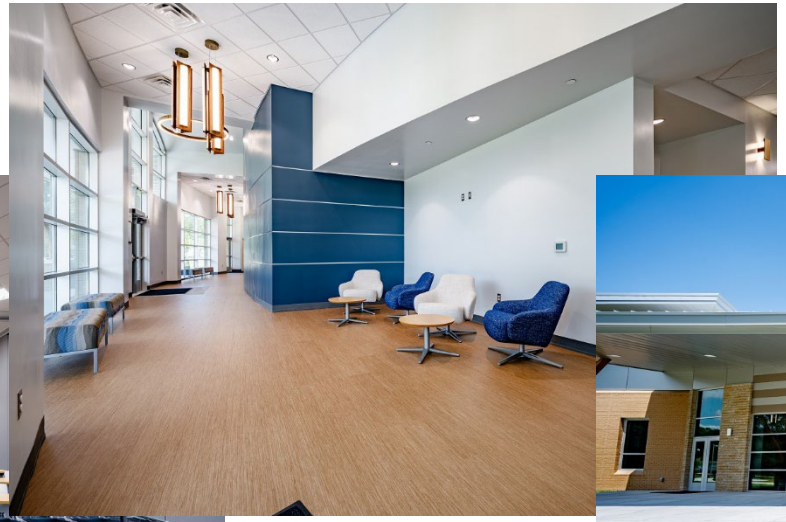
## *College Environment*

**ADAPT THE COLLEGE'S INFRASTRUCTURE TO EVOLVING TEACHING, LEARNING, AND COMMUNITY NEEDS**

**Narrative:**

Corporate Training Center









CRAVEN COMMUNITY COLLEGE

# Strategic Plan 2023-28 Assessment

## *College Environment*

**ADAPT THE COLLEGE'S INFRASTRUCTURE TO EVOLVING TEACHING, LEARNING, AND COMMUNITY NEEDS**

**Narrative:**

Public Safety Training Center







CRAVEN COMMUNITY COLLEGE

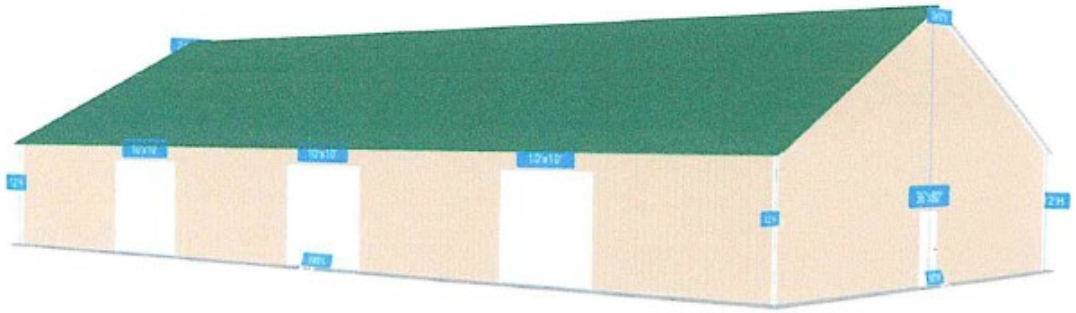
# Strategic Plan 2023-28 Assessment

## *College Environment*

**ADAPT THE COLLEGE'S INFRASTRUCTURE TO EVOLVING TEACHING, LEARNING, AND COMMUNITY NEEDS**

**Narrative:**

Fleet Workforce Education Center





CRAVEN COMMUNITY COLLEGE

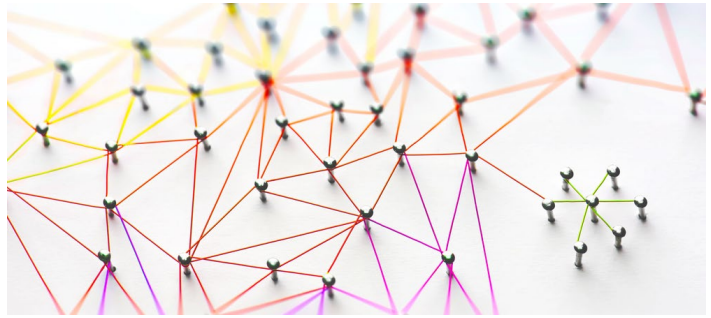
# Strategic Plan 2023-28 Assessment

## *College Environment*

**MAINTAIN WELCOMING, ACCESSIBLE, SAFE, AND SECURE CAMPUSES**

**Narrative:**

- Replaced the virtual environment server hardware and refreshed thin clients in Bate Hall classrooms and kiosks in Ward and Barker Halls
- A new scholarship software, AwardSpring, was launched for the Fall
- A new workflow for visiting students was developed and deployed
- All web traffic on our network is filtered, and certain categories are blocked
  - 8,500 sessions were blocked as network threats
  - 538,000 DNS lookup sessions were blocked
  - 29,520 emails were reported as SPAM



CRAVEN COMMUNITY COLLEGE

# Strategic Plan 2023-28 Assessment

## *College Environment*

**MAINTAIN WELCOMING, ACCESSIBLE, SAFE, AND SECURE CAMPUSES**

**Narrative:**

- Enhance physical security on all campuses
  - All fire and inclement weather drill goals for the year were met
    - 34 fire drills with evacuations
    - 18 inclement weather drills
    - 16 lockdown drills
  - Security posture on campus allows for a larger presence while classes are in session
    - Officers stationed around campus




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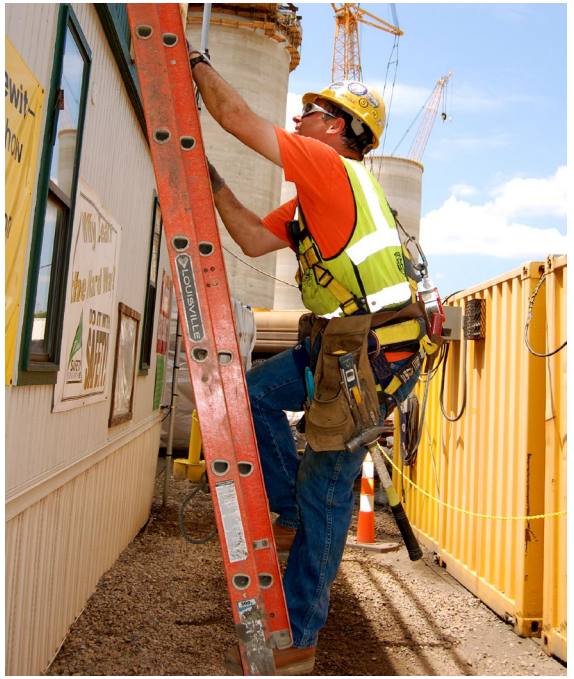
# Strategic Plan 2023-28 Assessment

## *College Environment*

**MAINTAIN WELCOMING, ACCESSIBLE, SAFE, AND SECURE CAMPUSES**

**Narrative:**

- Completed monthly fire extinguisher, AED, and hazard identification inspections; yearly fire extinguisher maintenance and fume hood inspections
- Conducted training courses for employees
  - Golf Cart Operator Training
  - Fire Extinguisher Operation
  - Hazardous Material Handling
  - PPE
  - Forklift Operation
  - Ladder Safety
- Ensured all construction teams and contractors are held to OSHA's safety standards while on our campuses



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# Strategic Plan 2023-28 Assessment

## *College Environment*

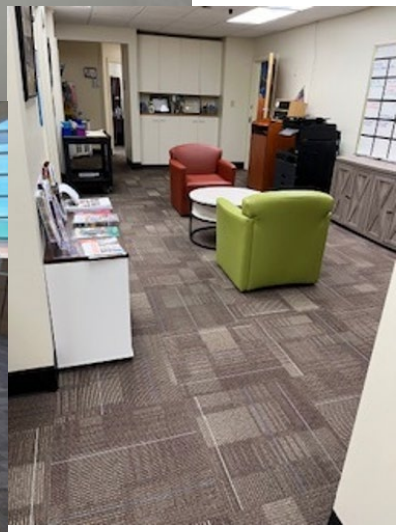
**SUSTAIN "FIRST CHOICE" CAMPUS FACILITIES AND GROUNDS**

**Narrative:**

- Refurbished Bender Hall offices and hallways
- Updated Volt Center kitchen flooring
- Refurbished Havelock library
- Constructed new walls – Nursing classroom & Brock offices
- Continued with an aggressive preventative maintenance program
  - Repaired sidewalks
  - Roof maintenance (New Bern & Volt)
  - LED lighting upgrades (Perdue, Bate, Bender Halls)
- New greenhouse
- Installed a new digital sign







CRAVEN COMMUNITY COLLEGE




# Strategic Plan 2023-28 Assessment

## *College Environment*

*'First Choice' for Students;*
*Exceptional Place to Work*

Executive Leadership Team:

Ray Staats, President
Kathleen Gallman, VP for Instruction
Gery Boucher, VP for Development
Jim Millard, VP for Administration

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# BP – 7.4
# NAMING HONORS

*Legal Authority: NCGS*

*Approved: October 20, 2016 [DRAFT, 2026-08-31]*
*Previous Editions: November 1, 2016; April 19, 2011*

## NAMING HONORS

The Board of Trustees ("Trustees") may elect to memorialize individuals, groups, or entities, through the naming of College facilities. This Policy provides overall guidance for such designations. The President of the College is authorized to develop and maintain procedures to implement the Policy.

### Rationale

Naming honors may be bestowed for:

- Long-term sustained contribution of time, talent, or treasure that has had a significant and lasting impact on the College. For example, Kelso Hall and Brock Hall are named for the College's founding Board of Trustees Chair and first president, respectively.
- A significant gift, donation, endowment or bequest to the College. For example, the Congleton Courtyard was named in recognition of the gift of a campus-wide sculpture collection. The President of the College shall develop consistent value thresholds for naming recommendations of existing and planned facilities, rooms, spaces, and exhibits.
- In memoriam to a long-serving employee whose service to the College made a lasting positive impact. For example, the Bruce Waugh and Vince Castellana outdoor seating areas, respectively, honor long-serving faculty members.

### Delegation of Authority

Upon recommendation of the President, the Trustees will consider naming honors for buildings and significant exhibits having a public interest. The Trustees delegate to the President naming honors for individual rooms, spaces, and exhibits.

The President shall confer with the Board of Trustees Chairperson regarding prospective naming honors. The Chairperson will determine whether Trustee approval is required.

**Durability of Naming Honors**

In general, naming honors are maintained throughout the useful life of the facility, room, space, or exhibit. However, designations may be discontinued under the following circumstances:

- Demolition or major renovation.
    - The naming honor, however, may be transferred to another commensurate building, exhibit, space, or room.
    - The original honoree, when practical, may be given the opportunity to offer an appropriate gift to the College for the purpose of sustaining the name designation, prior to the consideration of a naming gift from another benefactors.
- A legal, moral or ethical impropriety on the part of the honoree or its successors that brings public disrepute to the College, such decision being the sole and final judgment of the Trustees.
- The dissolution of the honoree's corporate, trade, or professional organization that renders the named designation moot or inappropriate.
- The verified request of the honoree or successor.

For gifts from a corporation, trade, or professional organization, the Trustees may elect to make a naming designation for a specified length of time, subject to conditions agreed upon between the honoree and the College. In such case, the designation shall automatically terminate upon the end of the agreed period or upon breach of the agreement by the honoree.

**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**
**COLLEGE FY 2026-27 BUDGET**



| | CURRENT OPERATING | | | | | | | | | PLANT FUND | | CURRENT & CAPITAL TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| College | 1XX Institutional Support | 2XX Curriculum Instruction | 3XX Continuing Education | 4XX Academic Support | 5XX Student Support | 6XX Plant Op & Maint. | 7XX Proprietary/Other | 8XX Student Aid | Subtotal | 9XX Capital (ex. CI) | CI Projects | |
| **Craven CC** | | | | | | | | | | | | |
| State | $ 7,551,442 | $ 10,491,549 | $ 3,885,054 | $ 4,183,349 | $ 2,504,614 | $ - | $ - | $ - | $ 28,616,008 | $ 1,100,941 | $ - | $ 29,716,949 |
| County | $ 1,179,579 | $ - | $ - | $ - | $ - | $ 4,318,074 | $ - | $ - | $ 5,497,653 | $ 1,833 | $ 550,000 | $ 6,049,486 |
| Institutional | $ 740,954 | $ 1,402,608 | $ 988,987 | $ 1,650 | $ 482,946 | $ 118,314 | $ 2,009,812 | $ 7,610,958 | $ 13,356,229 | $ - | $ 9,056,116 | $ 22,412,345 |
| Total | $ 9,471,975 | $ 11,894,157 | $ 4,874,041 | $ 4,184,999 | $ 2,987,560 | $ 4,436,388 | $ 2,009,812 | $ 7,610,958 | $ 47,469,890 | $ 1,102,774 | $ 9,606,116 | $ 58,178,780 |




# CRAVEN COMMUNITY COLLEGE

## FEE CHART 2026-2027

**APPROVED BOT 3/17/2026**
**DRAFT 10/20/2026**

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CRAVEN COMMUNITY COLLEGE

**BUSINESS OFFICE STUDENT SERVICES**
**FEE CHART**
**2026-2027**

| Course/Area | Current Fee | Change | Basis |
|---|---|---|---|
| **Student Fees** | | | |
| BibliU Ebook Fee | $ 100.00 | | Digital course content fee that is billed per ebook, per course |
| Campus Access, Parking & Security | $ 15.00 | | Flat fee for curriculum students charged Fall, Spring, and Summer semesters |
| Computer Use & Technology | $ 48.00 | | All curriculum students charged Fall, Spring, and Summer semesters |
| Distance Education Fee | $ 30.00 | | Per course in all online, hybrid, and HyFlex Curriculum courses |
| Professional Liability Insurance | $ 16.00 | | Required for curriculum nursing and allied classes as well as a variety of WFD classes (EMT, Phlebotomy, Health Care Technician, Dental Asst, Vet Asst, Animal Grooming, Personal Trainer, CNA I & II, Manicurist, Barbering) |
| Returned Check | $ 20.00 | | Per check returned by Financial Institution |
| Student Accident Insurance: Curriculum | $ 1.20 | | Mandatory insurance per semester |
| Student Accident Insurance: WFD | $ 0.60 | | Mandatory insurance per semester |
| Student Activity Fee - Spring and Fall | $ 40.00 | | Flat fee for curriculum students |
| Student Activity Fee - Summer | $ 20.00 | | Flat fee for curriculum students |
| Summer School Supply Fee | $ 10.00 | | Supply Fee |
| Transcript | $ 10.00 | | Flat fee per copy |
| Travel Insurance to Study Abroad | up to $100.00 | | One time for study abroad participants |
| **Graduation Fees** | | | |
| Diploma Reprint | $ 15.00 | | Printing, mailing and digital copy of previously printed diplomas |
| Graduation Fee | $ 25.00 | | All graduating students; includes processing, printing, and digital copy of one primary credential plus mailing of same |
| Secondary Credential Digital Only Print | $ 10.00 | | Digital copy of one secondary credentials |
| Secondary Credential Print | $ 15.00 | | Printing, mailing, and digital copy of secondary credentials |

| Course/Area | Current Fee | Change | Basis |
|---|---|---|---|
| **Library Fees** | | | |
| Card Replacement Fee | $ 1.00 | | Replacement library card |
| Library Fines (Books) | $ 0.10 | | Per day for overdue books |
| Library Fines (Oculus) | $ 5.00 | | Per day for overdue Oculus Quest Virtual Reality Headsets |
| Library Fines (Videos) | $ 1.00 | | Per day for overdue videos |
| Printing/Copying - Non-Students | $ 0.15 | | $0.15 per page |
| Printing/Copying - Students | $ 0.10 | | 1st 10 pages per day are free; > 10 pages per day - $0.10 |
| **Testing Center Fees** | | | |
| Admission Test (TEAS) for Nursing, Physical Therapist Assistant (Craven CC Students) | $ 100.00 | | Entrance Test Fee (Passing test score good for 12 months) |
| Admission Test (TEAS) for Nursing, Physical Therapist Assistant (other colleges) | $ 125.00 | | Entrance Test Fee (Passing test score good for 12 months) |
| ATI TEAS Retake fee | $ 125.00 | | Entrance Test Retake Fee |
| BLET TABE Entry Testing | $ 5.00 | | Entrance Test Fee |
| BLET TABE Retake Fee | $ 10.00 | | Entrance Test Retake Fee |
| EMT TABE Entry Testing | $ 5.00 | | Entrance Test Fee |
| EMT TABE Entry Testing Retake | $ 10.00 | | Entrance Test Retake Fee |
| NABCEP Testing & Proctoring Fee | $ 150.00 | | North American Board of Certified Energy Practitioners (NABCEP) Exam fee $125.00 and $25.00 proctoring fee |
| Paramedic TABE Entry Testing | $ 15.00 | | Entrance Test Fee |
| Paramedic TABE Entry Testing Retake | $ 25.00 | | Entrance Test Retake Fee |
| Placement Testing Fee | $ 3.00 | | Fee to be charged for re-testing |
| Placement Testing Fee for Non-Students | $ 5.00 | | NC-DAP DRE DMA (Transferring to other community colleges) |
| Surgical Technology TABE Entry Testing | $ 5.00 | | Entrance Test Fee |
| Surgical Technology TABE Entry Testing Retake | $ 10.00 | | Entrance Test Retake Fee |
| Test Proctoring Fee | $ 25.00 | | To provide support for proctoring tests for students from other educational institutions unless associated with partnerships with the college |
| **WorkKeys Assessment Tests** | | | |
| Applied Mathematics | $ 18.00 | | Cost of the exam |
| Applied Technology | $ 18.00 | | Cost of the exam |
| Graphic Literacy (Formerly Locating Information) | $ 18.00 | | Cost of the exam |
| Workplace Documents (Formerly Reading for Info) | $ 18.00 | | Cost of the exam |
| Business Writing | $ 25.00 | | Cost of the exam |
| Workplace Observation | $ 25.00 | | Cost of the exam |
| CRC Certificate Exam Fee | $ 42.00 | | Workplace Documents, Graphic Literacy, and Applied Mathematics |

| | | | |
|---|---|---|---|
| CRC Certificate Replacement Fee | $ 5.00 | | Supply Fee |

| Course/Area | Current Fee | Change | Basis |
|---|---|---|---|
| **Arts & Sciences** | | | |
| ART 121, 122, 131, 132, 240, 241, 264, 265, 281, 282, 283, 284, 285, 286, 288 | $ 35.00 | | Supply Fee |
| ART 135 | $ 40.00 | | Supply Fee |
| MUS 161, 162, 261 262 | $ 320.00 | | Typically one student per course, specialized instruction |
| PED 130, 131 | $ 10.00 | | Court Usage Fee |
| Science - BIO, CHM & PHY | $ 30.00 | | Supply Fee (seated & hybrid classes only) |

| Course/Area | Current Fee | Change | Basis |
|---|---|---|---|
| **Health Sciences** | | | |
| Associate Degree Nursing (A.D.N.) 5-Semester Plan | $ 777.00 | | Fee for supplemental instruction (testing, e-texts) assessed to each semester of the nursing program; includes the electronic health record, accreditation module, and clinical management *Note: The Spring 2025, Fall 2025, and Spring 2026 cohorts will continue to pay $685 until completion. |
| NUR 101, 101AB, 111, 214 | $ 32.00 | | Fee to cover myClinicalExchange Service required by Carteret Hospital; service centralizes required documentation and clinical shifts |
| NUR 113 | $ 32.00 | | Fee to cover Rotation Manager required by UNC Lenoir; service centralizes required documentation and clinical shifts |
| NUR 214 - LPN to RN Transition Course | $ 777.00 | | Fee for supplemental instruction (testing, e-texts); includes the electronic health record, accreditation module, and clinical management |
| Nursing Badge Replacement | $ 15.00 | | |
| PTA 110 | $ 15.00 | | Course Material Fee |
| PTA 150 | $ 60.00 | | Course Material Fee |
| PTA 270 | $ 90.00 | | Course Material Fee |
| Practical Nursing (PN) - Day Cohort | $ 922.00 | | Fee for supplemental instruction (testing, e-texts) assessed to each semester of the nursing program; includes the electronic health record, accreditation module, and clinical management |
| Practical Nursing (PN) - Evening Cohort | $ 690.00 | | Fee for supplemental instruction (testing, e-texts) assessed to each semester of the nursing program; includes the electronic health record, accreditation module, and clinical management *Note: The Fall 2025 evening cohort will continue to pay $574 until completion |

| Course/Area | Current Fee | Change | Basis |
|---|---|---|---|
| **Career & Technical Programs** | | | |
| Automotive Lab Fees - ATT 140; AUT 116A, 141A, 151A, 163A, 181A, 221A, 231A, 141, 116, 151, 163, 181, 183, 213, 221, 231; TRN 110, 120, 140, 140A | $ 45.00 | | Supply Fee |
| Basic Law Enforcement Lab Fees | $ 1,065.00 | | BLET class includes LET 110; fee includes all required books and supplies |
| Business Program Lab Fees - CTI 289; NET 125, 126, 225, 226; NOS 110, 230 | $ 10.00 | | Supply Fee |
| Composite Manufacturing core classes - MEC 145 | $ 150.00 | | Supply Fee |
| Composite Manufacturing core classes - MEC 187 | $ 225.00 | | Supply Fee |
| Composite Manufacturing core classes - MEC 130 | $ 35.00 | | Supply Fee |
| Composite Manufacturing core classes - MEC 188, 189, 212, 215 | $ 275.00 | | Supply Fee |
| Cosmetology Lab Fee - COS 112, 114, 116, & 118 | $ 40.00 | | Supply Fee |
| Cosmetology Lab Fee - COS 112AB, 112BB, 114AB, 114BB, 116AB, 116BB, 118AB, 118BB | $ 20.00 | | Supply Fee |
| Cosmetology Lab Fee - COS 119, 120, 125, & 126 | $ 30.00 | | Supply Fee |
| Machining/Manufacturing classes - MAC 117 | $ 150.00 | | Supply Fee |
| Machining/Manufacturing classes - MAC 111, 112, 122, 124, 126, 222, 224, 233, 234, 241, 243, 245; MEC 111; HYD 110 | $ 85.00 | | Supply Fee |
| Machining/Manufacturing classes - MNT 110, 111, 165; ISC 132; SST 110 | $ 35.00 | | Supply Fee |
| Mechanical Engineering Tech, Electronic/ Electrical & Machining classes - BPR 111, 121; DFT 111, 151, 152, 153; ELC 113, 117, 131, 135, 138; ELN 131, 132, 133, 231, 232, 234, 260 | $ 35.00 | | Supply Fee |
| Welding Certification to CU Credit | $ 25.00 | | AWS Certified Welder Program > SMAW Plate (would get credit for WLD 115; GMAW Plate would get credit for WLD 122; FCAW Plate would get credit for WLD 121; GTAW Plate would get credit for WLD 131; SMAW Pipe would get credit for WLD 215; GTAW Pipe (Carbon Steel) would get credit for WLD 231 |
| Welding classes - WLD 110, 112, 115, 116, 121, 122, 131, 132, 141, 231, 261 | $ 60.00 | | Supply Fee |
| Welding classes - WLD 151, 251 | $ 85.00 | | Supply Fee |

| Course/Area | Current Fee | Change | Basis |
|---|---|---|---|
| **Havelock** | | | |
| AER 115, 116 | $ 50.00 | | Lab Fee |
| American Hotel and Lodging Association Hospitality | $ 74.40 | | Covers book and exam |
| AVI ~~110,~~ 120, 130, 230, 240, 250, 260 | $ 126.00 | | Consumables |
| AVI 110A, 110B | | $ 63.00 | Consumables - course split over two semesters |
| Aviation Sheet Metal Fabrication - ASMF-7138 | $ 99.40 | | Supply Fee |
| Avionics Course | $ 81.40 | | Student Materials |
| Flight Simulator Fee for CCC Pilots | $ 40.00 | | Fee for CCC Pilots requesting to substitute flight time for simulator time |
| Flight Simulator Fee for Non-CCC Pilots | $ 80.00 | | Fee for Non-CCC Pilots requesting to substitute flight time for simulator time |

| Course/Area | Current Fee | Change | Basis |
|---|---|---|---|
| **Workforce Development Fees** | | | |
| 8 Hr Electrical, LOTO, and Machine Guarding | $ 15.00 | | Supply Fee |
| 8 Hr Forklift | $ 19.40 | | Supply Fee |
| 10 Hr OSHA Construction card | $ 15.00 | | OSHA Cards and certified mail |
| 10 Hr OSHA General Industry card | $ 15.00 | | OSHA Cards and certified mail |
| 16 Hr Forklift | $ 19.40 | | Supply Fee |
| 16 Hr Hazardous Communications and PPE | $ 19.40 | | Supply Fee |
| 16 Hr Lull Extender Lift | $ 19.40 | | Supply Fee |
| 18 Hr Fall Protection and Ladder Safety | $ 15.00 | | Supply Fee |
| 24 Hr Confined Space Entry | $ 15.00 | | Supply Fee |
| 30 Hr OSHA Construction card | $ 15.00 | | OSHA Cards and certified mail |
| 30 Hr OSHA General Industry card | $ 15.00 | | OSHA Cards and certified mail |
| 40 Hr OSHA (HAZWOPER Training) | $ 50.40 | | Supply Fee |
| 56 Hr Forklift | $ 49.40 | | Supply Fee |
| Advanced Cardio Life Support (ACLS) | $ 5.00 | | Supply Fee |
| AEMT (Ins, Supply Fee, Shirt, Testing) | $ 185.40 | | Supply Fee to cover T-shirt with Craven logo and student name which identifies student status when in medical facility, consumables & to cover EMS electronic testing software. Supply Fee $20.40; Shirt $25; EMS Testing $140.00 |
| American Heart Association Certificate Card | $ 17.50 | | BLS for Health Care Providers, Advanced Cardiac Life Support Initial and Recertification, Pediatric Advanced Life Support Initial and Recertification, & HeartSaver (First Aid CPR, AED, Adult, PEDS, Infants, Adults) |
| Auto-Detailing Certification Prep | $ 19.40 | | Supply Fee to cover the cost of consumables and other course materials |
| Aviation Sheet Metal Accelerated Pathway | $ 198.80 | | Supply Fee |
| Baking | $ 90.40 | | Supply Fee |
| Bartending | $ 24.40 | | Supply Fee for consumables used in bartending class |
| Basic Cooking Skills | $ 19.40 | | Supply Fee for consumables used in cooking class |
| BioWorks Process Technician | $ 99.40 | | Lab Supply Fee |
| BLS Family & Friends CPR (book with card) | $ 2.00 | | New Registration; Includes American Heart Association Card |
| BLS for Health Care Provider | $ 5.00 | | New Registration; Includes American Heart Association Card |
| BLS HeartSaver CPR AED Completion Card | $ 17.50 | | New Registration; Includes American Heart Association Card |
| BLS HeartSaver First Aid ONLY Card | $ 17.50 | | New Registration; Includes American Heart Association Card |
| BLS HeartSaver/First Aid/CPR/AED Course Card | $ 17.50 | | New Registration; Includes American Heart Association Card |
| Cake Decorating | $ 30.40 | | Supply Fee |
| CDL Class A | $ 1,819.40 | | Supply Fee for the Commercial Driving License Class A license course |
| CDL Class B | $ 819.40 | | Supply Fee for the Commercial Driving License Class B license course |
| CDL Class C | $ 49.40 | | Covers fuel and other costs |
| Central Sterile Technician | $ 50.40 | | Supply Fee |

| Course/Area | Current Fee | Change | Basis |
|---|---|---|---|
| **Workforce Development Fees** | | | |
| Communication | $ 15.00 | | Personal Profile (DiSC)- Paper |
| Communication | $ 22.00 | | Personal Profile (DiSC) - Online |
| CRC Certificate Exam Fee | $ 42.00 | | Reading for Information, Locating Information, and Applied Mathematics |
| CRC Certificate Replacement Fee | $ 5.00 | | Supply Fee |
| DDI Courses | $ 50.00 | | Student Materials |
| Diesel Engine Course | $ 99.40 | | Supply Fee |
| Diesel Generator Repair | $ 99.40 | | Supply Fee |
| Diesel Systems Course | $ 99.40 | | Supply Fee |
| Drone Training | $ 25.00 | | Fee used to help pay for drone repair and equipment |
| EKG Technician | $ 10.40 | | Supply Fee |
| EKG Technician Refresher | $ 10.40 | | Supply Fee |
| Emergency Medical Responder Initial Testing | $ 22.00 | | Fee to cover EMS electronic testing software |
| EMS First Aid | $ 18.40 | | Supply Fee to Cover American Red Cross Heart Saver Card and for supplies used in First Aid classes. |
| EMT Initial (Supply, Ins, Shirt, Testing) | $ 87.40 | | Fee for consumables used in program (IVS, gloves, needles, etc.) & to cover EMS electronic testing software. Supply Fee $10.40; Shirt $25; EMS Testing $52 |
| Environmental Safety BioWork (DOD Skill Bridge) | $ 114.40 | | Supply Fee |
| Environmental Safety Diploma Certification 1 | $ 50.00 | | OSHA Cards and registered mail |
| Environmental Safety Diploma Certification 2 | $ 50.00 | | Supply Fee for Soil Sampling, Water Quality Analysis, and Site Survey |
| EPA Refrigerant Certification | $ 30.00 | | Supply Fee for ESCO book and online exam |
| FAA Preparatory Exam | $ 319.40 | | Supply Fees for FAA General/Powerplant- AMPP 7191 and FAA General/Airframe - AMAF7193 |
| Fire College Fee | $ 30.00 | | T-Shirts & Meals |
| Forestry/Heavy Equipment Operations | $ 24.40 | | Supply Fee to cover OSHA Card and CPR Card |
| Forklift Maintenance | $ 69.40 | | Covers the cost of consumables |
| Home Appliance Repair | $ 150.00 | | Textbooks and appliance schematics |
| Home Beer Brewing Class | $ 49.40 | | Supply Fee to cover consumables |
| HRDQ Personal Style Inventory | $ 20.00 | | For use in Advanced Manufacturing Tools for Veterans |
| Introduction to 3D Printing | $ 15.00 | | Supply Fee |
| Introduction to Mixed Aviation Trades | $ 99.40 | | Supply Fee |
| Leadership | $ 40.00 | | Myers Briggs Type Indicator - Scoring & "Introduction to Type" |
| Lean Six Sigma Master Black Belt | $ 319.40 | | Supply Fee |
| Manicurist | | $ 176.00 | Book and Supply Fee |
| Marine Diesel | $ 99.40 | | Supply Fee |
| Massage Therapy | $ 719.40 | | Textbooks, Student Kit and classroom supplies |
| Master Black Belt | $ 319.40 | | Supply Fee to cover the cost of simulations and consumables |

| Course/Area | Current Fee | Change | Basis |
|---|---|---|---|
| **Workforce Development Fees** | | | |
| Medication Aide | $ 15.40 | | Supply Fee |
| Mobile Crane Operator Training | $ 6,319.40 | | Supply Fee |
| National Association of Emergency Medical | $ 15.00 | | Pre-Hospital Trauma Life Support & Advanced Medical Life Support |
| NCCER Construction 1 | $ 151.40 | | Supply Fee (Includes Carpentry, HVAC, Electrician, Plumbing and any other construction courses), including electronic testing fee ($27.00) |
| NCCER Construction 2 | $ 151.40 | | Supply Fee (Includes Carpentry, HVAC, Electrician, Plumbing and any other construction courses), including electronic testing fee ($27.00) |
| NCCER Construction 3 | $ 151.40 | | Supply Fee (Includes Carpentry, HVAC, Electrician, Plumbing and any other construction courses), including electronic testing fee ($27.00) |
| NCCER Construction 4 | $ 151.40 | | Supply Fee (Includes Carpentry, HVAC, Electrician, Plumbing and any other construction courses), including electronic testing fee ($27.00) |
| NCCER Core Skills | $ 26.40 | | Supply Fee, including electronic testing fee ($27.00) |
| NCCER Heavy Equipment Operations | $ 176.40 | | Covers fuel, repairs, and electronic testing fee ($27.00) |
| NCCER Welding Level 4 | $ 406.40 | | Supply Fee, including electronic testing fee ($27.00) |
| NCCER Welding Levels 1, 2, & 3 | $ 271.40 | | Supply Fee per level, including electronic testing fee ($27.00) |
| New Hire Training | $ 94.40 | | Supply Fee |
| Nurse Aide One | $ 25.40 | | Supply Fee |
| Nurse Aide One Refresher | $ 25.40 | | Supply Fee |
| Nurse Aide Two | $ 35.40 | | Supply Fee |
| Nurse Aide Two Refresher | $ 35.40 | | Supply Fee |
| OBD class (On Board Diagnostic) | $ 7.50 | | Supply Fee |
| Paramedic | $ 267.40 | | Supply Fee to cover T-shirt with Craven logo and student name which identifies student status when in medical facility, consumables, EMS electronic testing software and cost of cards (PALS and ACLS); Supply Fee $42.40 PALS Card $5; ACLS Card $5; Shirt $25; EMS Testing $190 |
| Pediatric Advanced Life Support (PALS) | $ 5.00 | | Supply Fee |
| Pediatric HeartSaver CPR/First Aid AED | $ 17.50 | | New Registration; Includes American Heart Association Card |
| Pharmacy Technician | $ 10.40 | | Supply Fee |
| Phlebotomy | $ 50.40 | | Supply Fee |
| Photovoltaic classes | $ 19.40 | | Supply Fee |
| Professional Cooking | $ 124.40 | | Supply Fee for consumables used in cooking class |
| Project Management Professional Test Preparation | $ 25.00 | | Supply Fee |
| Small Engine Repair | $ 10.40 | | Supply Fee |
| Sordill Consulting Courses | $ 15.00 | | Cost per topic-some courses cover more than one topic/Various |
| Time Management | $ 15.00 | | Time Mastery Profile - Paper |

| Course/Area | Current Fee | Change | Basis |
|---|---|---|---|
| **Workforce Development Fees** | | | |
| | $ 22.00 | | Time Mastery Profile - Online |
| Veterinary Assistant | $ 20.40 | | Supply Fee |
| WFD Lean Six Sigma | $ 25.00 | | To be used for assessments, certificates and frames. Applies to Green, Black, Yellow, and Red Belt. |

Placeholder for Foundation Report