

LIVE CLIENT PROJECTS

Legal Authority: NCGS 115D-5; NCGS 115D-20; NCGS 115D-31.3; 1 H SBCCC 300.1

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The College may provide live client projects in which enrolled students, as an integral part of their learning experiences, are able to undertake certain projects or provide services of value to a client end user. Live client projects shall comply with the State Board of Community Colleges policy 1H SBCCC 300.1 (the "State Policy"). In the event there is a conflict between this Policy 4.9 and the State Policy, the State Policy shall control.

Consistent with the State Policy, the College defines live client projects as:

(1) Educational programs in which students, as part of their educational experiences and as part of the instructional course requirements, repair or remodel non-college owned personal property or real property; or

(2) Educational programs that construct structures that are sold, produce goods that are sold; or provide services for a fee, such structures, goods or services being the normal and necessary product of learning activities of students.

The Board recognizes the importance of live client projects for student learning and community engagement. As an integral part of the student learning experience, the Board supports the use of live client projects as a method to enhance the educational experience and assure the mastering of practical skills. The utilization of live client projects shall be based on:

- Projects which are appropriate to the current subject material being taught.
- Projects which facilitate meeting current course objectives.
- Projects which can reasonably be accomplished given the time constraints of the current subject matter.

The College shall not engage in live client projects that:

- Repair or remodel property primarily used in for-profit activities or intended for subsequent resale.
- The College determines may unreasonably compete with local business activities.
- Provide wage or other direct/indirect compensation to College employees and students for the live client project.

The Board authorizes the President of the College to conduct live client projects as defined by (1) and (2) above and to develop and implement the appropriate procedures. These procedures shall include, at minimum:

- Specific objective criteria that will be used to select live client project clientele. Any benefits to the client shall be reasonable and secondary to the educational purpose of the live project. For example, the College's students may repair or remodel equipment for a business as long as the subject equipment is not resold by the client as part of the client's regular commercial activities. Methodology for determining client charges. For live projects covered by (1) above, the owner of the property shall supply or pay for all parts required. For live projects covered by (2) above, the College shall charge the client for the fair market value of the goods or services.
- Management of liability issues for student participation in off-campus projects.
- Assignment of liability for the integrity of the finished product or service.
- Required administrative approvals prior to beginning a live client project.
- Management of any live client project funds, receipts, or charges.
- Specific limits that ensure faculty and staff involved in live client projects do not inappropriately benefit from or realize a financial gain due to the live client project.