

STUDENT APPEAL – Discipline

Students should refer to [College Procedure 3.3.2](#), “Student Discipline,” which describes the steps taken to address allegations of misconduct—how reports are made and investigations conducted; how decisions are rendered; sanctions that may be imposed; and student due-process rights, including appeal.

STUDENT INFORMATION

Student Name: _____

Student ID: _____

Date of Appeal: _____

TYPE OF APPEAL

(Appeal must be made within seven (7) working days of the prior decision or appeal.)

Appeal of Decision

Appeal of Imposed Sanction

Appeal of Both Decision and Sanction

STUDENT NARRATIVE

Describe why the decision regarding academic honesty should be modified or overturned and/or the sanction that was imposed should be removed or modified. Attach additional pages as needed.

Student Signature: _____

Date: _____

RECEIPT OF APPEAL

(Appeals of decisions including a "no-trespass order" are appealed to the College President; all others appeals are to the Vice President for Students.)

Received By (Name): _____

Date Received: _____

Position Title: _____

APPEAL REVIEW CONDUCTED

(Check all that apply; provide detailed information in narrative section and attach pages as needed.)

- Review of student case file (including any prior appeals)
- Review of new written information from appealing student (attach pages)
- In-person interview with appealing student Date: _____
- In-person interview(s) with additional individuals Student(s) Faculty Staff Other
- Review of new written information received from Student(s) Faculty Staff Other

APPEAL REVIEW NARRATIVE

(Provide amplifying information of appeal review. Attach additional pages as needed.)

APPEAL DECISION

(Decision within seven (7) working days of the date the appeal was received.)

- STUDENT DISCIPLINE DECISION IS AFFIRMED AND FINAL.
 - Review of case history and submitted evidence, including new evidence submitted, supports finding that previous decision was correct and appropriate.
 - Student appeal was limited to restatement of previous information; no new information was provided.

- STUDENT DISCIPLINE DECISION AND/OR SANCTIONS ARE MODIFIED. This decision is final.
Review of case history and submitted evidence, including new evidence submitted, supports finding that previous decision was partially flawed or disproportionate, as follows:

- STUDENT DISCIPLINE DECISION IS RETURNED TO DEAN OF STUDENTS FOR FURTHER CONSIDERATION. *(Student may appeal the subsequent decision.)*

- STUDENT DISCIPLINE DECISION IS OVERTURNED. CASE IS DISMISSED.
Review of case history and submitted evidence, including new evidence submitted, indicates the previous decision was flawed or inappropriate.

Signature: _____

Date: _____