



Business Administration Certificates

Business Admin-Banking: C25120D

Required Courses

Complete	Course	Title	Credits	Pre-Req/Notes
	BAF-110	Principles of Banking	3	
	BAF-111	Teller Training	3	
	BUS-110	Intro to Business	3	
	BUS-125	Personal Finance	3	
	MKT-120	Principles of Marketing	3	
	MKT-223	Customer Service	3	
TOTAL: 18 CREDIT HOURS				

Business Admin-Customer Service: C25120F

Career & College Promise: C25120HF

Required Courses

Complete	Course	Title	Credits	Pre-Req/Notes
	BUS-110	Intro to Business	3	
	BUS-115	Business Law I	3	
	BUS-137	Principles of Management	3	
	CIS-110	Intro to Computers	3	ENG-002/P1
	MKT-120	Principles of Marketing	3	
	MKT-223	Customer Service	3	
TOTAL: 18 CREDIT HOURS				

Business Admin: Transfer Prep: C25120H

Career & College Promise: C25120HH

Required Courses

Complete	Course	Title	Credits	Pre-Req/Notes
	ACC-120	Principles of Financial Accounting	4	MAT-003/P1 & ENG-002/P1
	ACC-121	Principles of Managerial Accounting	4	ACC-120
	BUS-115	Business Law I	3	
	BUS-137	Principles of Management	3	
	CIS-110	Intro to Computers	3	ENG-002/P1
TOTAL: 17 CREDIT HOURS				